



Heritage Ranch Community Services District

4870 Heritage Road, Paso Robles, California 93446

(805) 227-6230 • (805) 227-6231

BOARD MEETING AGENDA

Thursday, October 21, 2021

DISTRICT OFFICE, HERITAGE RANCH, CA

Board Members:

Devin Capps, President

Reg Cousineau, Vice President

Martin Rowley, Director

Bill Barker, Director

Dan Burgess, Director

- 1. 4:00 PM OPEN SESSION / CALL TO ORDER / FLAG SALUTE**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

This is an opportunity for members of the public to directly address the Board on items of interest that are within the subject matter jurisdiction of the Board and which do not appear on the agenda. The Board may discuss, but not take action on, any matter raised during the public forum. In order to facilitate the meeting and public participation during the public forum session of the meeting, the Board may limit the total amount of time allocated for public comment on a particular issue to ten minutes and may limit the time allocated for public comment by an individual speaker to three minutes.

4. CONSENT ITEMS

The following items are considered routine and may be approved by one motion if no member of the Board wishes an item be removed. If discussion is desired, an item may be removed from the Consent Agenda by a Board member and will be considered separately. If an item is removed for discussion a motion must be made for approval.

- a. Meeting Minutes:** Receive/approve minutes of regular meeting of September 16, 2021.
- b. Warrant Register:** Receive/approve August and September 2021 warrants.

- c. Treasurer's Report: Receive/file August and September 2021 reports.
- d. Treasurer's Report: Receive/file 1st Quarter 2021/22 report
- e. Fiscal Report: Receive/file August and September 2021 status reports.
- f. Office Report: Receive/file August and September 2021 reports.

5. DISCUSSION ITEMS

- a. Request to receive and file a letter from the Central Coast Regional Water Quality Control Board regarding a revised conditional offer to participate in their expedited payment program relating to violations of our wastewater discharge permit, WDR Order No. R3-2017-0026, NPDES No. CA0048941, WDID No. 3401013001, and authorize a budget adjustment from reserves in the amount of \$18,000.

(Action required: 1) receive staff report; 2) open public comment; 3) close public comment; 4) discussion, motion, roll call vote)

- b. Request to receive and file a report on the status of Nacimiento Reservoir, and set a Public Hearing for the November 18, 2021 meeting to consider implementing Stage III of the Emergency Water Shortage Regulations and Staged Water Use Reduction Plan.

(Action required: 1) receive staff report; 2) open public comment; 3) close public comment; 4) discussion, motion, roll call vote)

- c. Hearing to consider a request from Jesse Dominguez for a variance from the strict application of the District Code of Ordinances.

(Action required: 1) receive staff report; 2) open public comment; 3) close public comment; 4) discussion, motion, roll call vote)

- d. Request to approve the purchase of three pieces of road work equipment; a rammer style trench compactor, a vibrating plate compactor, and an asphalt saw for water and wastewater utility repairs, for an estimated cost of \$10,000, and authorize a corresponding budget adjustment from reserves.

(Action required: 1) receive staff report; 2) open public comment; 3) close public comment; 4) discussion, motion, roll call vote)

- e. Submittal for approval a Second Amendment to the Household Hazardous Waste Agreement with the San Luis Obispo County Integrated Waste Management Authority.

(Action required: 1) receive staff report; 2) open public comment; 3) close public comment; 4) discussion, motion, roll call vote)

- f. Submittal for approval a First Amendment to the Memorandum of Agreement between the Member Jurisdictions of the San Luis Obispo County Integrated Waste Management Authority and the Authorized Districts.

(Action required: 1) receive staff report; 2) open public comment; 3) close public comment; 4) discussion, motion, roll call vote)

- g. Submittal for approval a conflict waiver for the Second Amendment to the Household Hazardous Waste Agreement with the San Luis Obispo County Integrated Waste Management Authority.

(Action required: 1) receive staff report; 2) open public comment; 3) close public comment; 4) discussion, motion, roll call vote)

6. MANAGER REPORT

Receive/file October 2021 report.

7. OPERATIONS REPORT

Receive/file October 2021 report.

8. COMMITTEE AND DIRECTOR REPORTS

This item is the opportunity for Committees or Directors to make brief reports or announcements, ask questions related to District business, request staff to report back on a particular matter, or place an item on a future agenda.

9. ADJOURNMENT

The next regular Board of Directors meeting is scheduled for Thursday, November 18, 2021.

(Action required: by motion and voice vote, adjourn meeting)

Notes:

- All comments concerning any item on the agenda are to be **directed to the Board President**.
- Any document pertaining to an open session item on this agenda which is distributed to the Board of Directors is available for public review at the time the subject writing or document is distributed or at least 72 hours before the meeting date whichever occurs first on the District's website at:
<https://heritageranchcsd.ca.gov/board-meetings>.
- Copies of the staff reports or written materials relating to each open session item on this agenda are available for public inspection and reproduction at District cost.
- In compliance with the Americans with Disabilities Act (ADA), the Heritage Ranch Community Services District is committed to including the disabled in all its services, programs and activities. If you need special assistance to participate in this meeting, please contact the Board Secretary at 805-227-6230 at least 72 hours prior to the meeting to enable the District to make reasonable arrangements to insure accessibility to the meeting.