



**HERITAGE RANCH COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS' REGULAR MEETING**

*Minutes of January 16, 2020*

**1. 4:00 PM OPEN SESSION / CALL TO ORDER / FLAG SALUTE**

President Burgess called the meeting to order at 4:00 pm and led the flag salute.

**2. ROLL CALL**

Secretary Gelos called the roll. Director Capps was absent, all other Directors were present.

Staff present: General Manager Scott Duffield, Operations Supervisor/AGM Jason Molinari, Office Supervisor/Board Secretary Kristen Gelos, District Counsel Jeff Minnery and District Engineer Steve Tanaka.

**3. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

Sheriff Deputy Florentino provided the Board and public with a monthly report on calls for service which pertain to the community.

**4. PUBLIC HEARINGS**

- a. Hearing to consider protests to proposed solid waste rate adjustments and, if a majority protest is not received, recommendation to approve Resolution 20-01 adopting solid waste rate adjustments effective February 1, 2020.**

The Board received one written protest.

Director Barker made a motion to approve Resolution 20-01 adopting solid waste rate adjustments. Director Cousineau seconded the motion. The motion passed by the following roll call vote:

Ayes: Barker, Burgess, Cousineau, Rowley

Absent: Capps

**5. DISCUSSION ITEMS**

- a. Request to approve the introduction and first reading of an Ordinance by title only amending Chapter 3 of the District Code of Ordinances to comply with Senate Bill 998 regarding discontinuance of residential water service; and set a public hearing for February 20, 2020 for final adoption.**

Manager Duffield provided a brief summary of the item and answered any questions the board had.

Director Barker made a motion to approve the first reading of an Ordinance by title only amending Chapter 3 of the District Code of Ordinances and set public hearing. Director Rowley seconded the motion. The motion passed by the following voice vote:

Ayes: Barker, Burgess, Cousineau, Rowley  
Absent: Capps

**b. Submittal for approval Resolution 20-02 approving the Photovoltaic System Project and declaring it to be categorically exempt from CEQA; and awarding the Project to the most qualified proposer.**

Manager Duffield along with Tim Holmes of Kenwood Energy provided a brief summary of the item and answered any questions the Board had.

Director Cousineau made a motion to approve Resolution 20-02 approving the Photovoltaic System Project and declaring it to be categorically exempt from CEQA and award the project to Stockman's Energy, Inc. Director Rowley seconded the motion. The motion passed by the following roll call vote:

Ayes: Barker, Burgess, Cousineau, Rowley  
Absent: Capps

**6. CONSENT ITEMS**

- a. **Meeting Minutes:** Receive/approve minutes of regular meeting of December 19, 2019.
- b. **Warrant Register:** Receive/approve December 2019 warrants.
- c. **Treasurer's Report:** Receive/file December 2019 report.
- d. **Treasurer's Report:** Receive/file FY 2019/20 2<sup>nd</sup> Quarter report.
- e. **Fiscal Report:** Receive/file December 2019 status report.
- f. **Manager's Report:** Receive/file December 2019 report.
- g. **Staff Reports:** Receive/file December 2019 reports.

Director Rowley pulled items F & G (Manager and Staff reports).

Director Cousineau made a motion to approve consent items (a-e) as presented. Director Barker seconded the motion. The motion passed by the following voice vote:

Ayes: Barker, Burgess, Cousineau, Rowley  
Absent: Capps

Manager Duffield provided a summary of item F (Manager's Report) and answered any questions the Board had. Operations Manager Molinari provided a summary of item G (Staff report) and answered any questions the Board had.

Director Barker made a motion to approve consent items (F and G) as presented. Director Cousineau seconded the motion. The motion passed by the following voice vote:

Ayes: Barker, Burgess, Cousineau, Rowley  
Absent: Capps

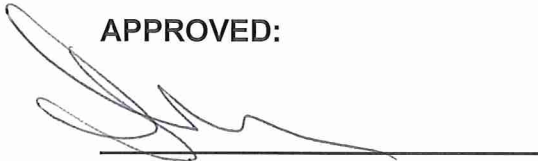
**7. DIRECTORS/MANAGER COMMENTS**

None

**8. ADJOURNMENT**

On a motion by Director Barker and seconded by Director Rowley, the meeting adjourned at 5:12 pm to the next scheduled regular meeting on Thursday, February 20, 2020.

**APPROVED:**



**Dan Burgess, President  
Board of Directors**

**ATTEST:**



**Kristen Gelos, Secretary  
Board of Directors**