



Heritage Ranch Community Services District

4870 Heritage Road, Paso Robles, California 93446

(805) 227-6230 • (805) 227-6231

BOARD MEETING AGENDA

Thursday, November 17, 2022

DISTRICT OFFICE, HERITAGE RANCH, CA

Board Members:

Reg Cousineau, President
Martin Rowley, Vice President
Bill Barker, Director
Dan Burgess, Director
Devin Capps, Director

1. 4:00 PM OPEN SESSION / CALL TO ORDER / FLAG SALUTE

2. ROLL CALL

3. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

This is an opportunity for members of the public to directly address the Board on items of interest that are within the subject matter jurisdiction of the Board and which do not appear on the agenda. The Board may discuss, but not take action on, any matter raised during the public forum. In order to facilitate the meeting and public participation during the public forum session of the meeting, the Board may limit the total amount of time allocated for public comment on a particular issue to ten minutes and may limit the time allocated for public comment by an individual speaker to three minutes. All comments concerning any item on the agenda are to be **directed to the Board President**

4. CONSENT ITEMS

The following items are considered routine and may be approved by one motion if no member of the Board wishes an item be removed. If discussion is desired, an item may be removed from the Consent Agenda by a Board member and will be considered separately. If an item is removed for discussion a motion must be made for approval.

- a. Meeting Minutes: Receive/approve minutes of regular meeting of September 15, 2022.
- b. Meeting Minutes: Receive/approve minutes of special meeting of September 29, 2022.
- c. Warrant Register: Receive/approve September and October 2022 warrants.
- d. Treasurer's Report: Receive/file September and October 2022 reports.
- e. Treasurer's Report: Receive/file 3rd Quarter 2022 report.
- f. Fiscal Report: Receive/file September and October 2022 status reports.
- g. Office Report: Receive/file September and October 2022 reports.
- h. Manager Report: Receive/file November 2022 report.
- i. District Engineer Report: Receive/file November 2022 report.
- j. Operations Manager Report: Receive/file November 2022 report.

5. DISCUSSION ITEMS

- a. Receive and file the Water Resource Recovery Facility Upgrade Project progress report.
(Action required: 1) receive staff report; 2) open public comment; 3) close public comment; 4) discussion, file)
- b. Request to receive and review the draft Report on Water and Wastewater Rate Study prepared by Tuckfield & Associates, and provide direction to staff.
(Action required: 1) receive staff report; 2) open public comment; 3) close public comment; 4) discussion, direction)

6. CLOSING BOARD COMMENTS

This is an opportunity for Board members to receive feedback, request staff to prepare information, and/or request a formal agenda report be prepared and the item placed on a future agenda. No formal actions can be taken.

7. ADJOURNMENT

The next regular Board of Directors meeting is scheduled for Thursday, December 15, 2022.

(Action required: by motion and voice vote, adjourn meeting)

Notes:

- All comments concerning any item on the agenda are to be **directed to the Board President**.
- Any document pertaining to an open session item on this agenda which is distributed to the Board of Directors is available for public review at the time the subject writing or document is distributed or at least 72 hours before the meeting date whichever occurs first on the District's website at:
<https://heritageranchcsd.ca.gov/board-meetings>.

Heritage Ranch Community Services District
Board of Directors Meeting November 17, 2022

- Copies of the staff reports or written materials relating to each open session item on this agenda are available for public inspection and reproduction at District cost.
- In compliance with the Americans with Disabilities Act (ADA), the Heritage Ranch Community Services District is committed to including the disabled in all its services, programs and activities. If you need special assistance to participate in this meeting, please contact the Board Secretary at 805-227-6230 at least 72 hours prior to the meeting to enable the District to make reasonable arrangements to insure accessibility to the meeting.