



**HERITAGE RANCH COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS' REGULAR MEETING**

*Minutes of April 18, 2019*

**1. 4:00 PM OPEN SESSION / CALL TO ORDER / FLAG SALUTE**

President Barker called the meeting to order at 4:00 pm and led the flag salute.

Staff present: General Manager Scott Duffield, Operations Manager/AGM Jason Molinari, Board Secretary / Office Supervisor Kristen Gelos and District Engineer Steve Tanaka.

**2. ROLL CALL**

Secretary Gelos called the roll. Director Capps was absent. All other Directors were present.

**3. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

Heritage Ranch Resident Deputy Brandon Florentino provided us with a monthly report on his calls for service which pertain to the community.

**4. DISCUSSION ITEMS**

- a. Request to consider approving change of the class of service for solid waste collection for Tract 447 from Commercial / bin customer to curbside customers, and if approved, set a public hearing for May 16, 2019, for adoption:** Manager Duffield provided a summary of the item and answered any questions the Board had. Directors Barker, Burgess, and Cousineau expressed their concerns and were not in favor of the change. Director Barker said he may be supportive of the change if the majority of the Tract 447 property owners are supportive, and that the HROA may want to pursue obtaining that support. Aron Kardashian with San Miguel Garbage Company provided additional concerns but said they should be able to do whatever the Board determines.

Director Burgess made a motion to deny the request to change the class of service for solid waste collection for Tract 447 from Commercial / bin customer to curbside customers. Director Cousineau seconded the motion. The motion passed by the following voice vote:

Ayes: Barker, Burgess, Cousineau

Abstain: Rowley

Absent: Capps

- b. Request to consider approval of an agreement for professional services with Kenwood Energy related to development and delivery of a photovoltaic system (PVS) project for a not to exceed amount of \$27,800, and amend the FY 2018/19 capital budget to include the PVS project work:** Manager Duffield provided a summary of the item and introduced Tim Holmes with Kenwood Energy.

Mr. Holmes provided a brief power-point presentation of his scope of work and answered any questions the Board had.

Director Barker made a motion to approve the professional services agreement with Kenwood Energy. Director Burgess seconded the motion. The motion passed by the following roll-call vote:

Ayes: Barker, Burgess, Cousineau, Rowley

Absent: Capps



Director Barker made a motion to amend the FY 2018/19 capital budget to include the PCS project work not to exceed amount of \$27,800. Director Burgess seconded the motion. The motion passed by the following roll-call vote:

Ayes: Barker, Burgess, Cousineau, Rowley  
Absent: Capps

- c. **Request to receive and file the first draft of the FY 2019/20 Budget, and provide direction to staff:** Manager Duffield provided a summary of the first draft budget for FY 2019/20 and answered any questions the Board had.

The report was received and filed.

- d. **Request to receive and file a report on the status of Nacimiento Reservoir for 2019, and provide direction to staff:** Manager Duffield provided a summary of the item and answered any questions the Board had.

The report was received and filed.

- e. **Submittal for approval Resolution 19-03 fixing the employer contribution at an equal amount for employees and annuitants under the Public Employees' Medical and Hospital Care Act:** Manager Duffield provided a summary of the item and answered any questions the Board had.

Director Cousineau made a motion to approve Resolution 19-03 fixing the employer contribution at an equal amount for employees and annuitants under the Public Employees' Medical and Hospital Care Act. Director Rowley seconded the motion. The motion passed by the following roll-call vote:

Ayes: Barker, Burgess, Cousineau, Rowley  
Absent: Capps

## 5. CONSENT ITEMS

- a. **Regular Meeting Minutes:** Receive/approve minutes of regular meeting of March 21, 2019.
- b. **Warrant Register:** Receive/approve March 2019 warrants.
- c. **Treasurer's Report:** Receive/file March 2019 report.
- d. **Fiscal Report:** Receive/file March 2019 status report.
- e. **Manager's Report:** Receive/file March 2019 report.
- f. **Staff Reports:** Receive/file March 2019 reports.

Director Barker pulled item E and F (Manager and Staff Reports). Director Burgess made a motion to approve items A, B, C, and D as presented. Director Cousineau seconded the motion. The motion passed by the following voice vote:

Ayes: Barker, Burgess, Cousineau, Rowley  
Absent: Capps

Manager Duffield provided a summary of item E (Manager's Report) and answered any questions the Board had.

Director Cousineau made a motion to approve item E and F as presented. Director Burgess seconded the motion. The motion passed by a unanimous voice vote:

Ayes: Barker, Burgess, Cousineau, Rowley  
Absent: Capps

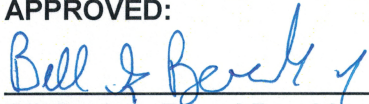
## 6. DIRECTORS/MANAGER COMMENTS

No comments

**7. ADJOURNMENT**

On a motion by Director Cousineau and seconded by Director Burgess, the meeting adjourned at 6:06 pm to the next scheduled meeting on Thursday, May 16, 2019 at 4:00 pm.

**APPROVED:**

  
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**Bill Barker, Board President**

**ATTEST:**

  
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**Kristen Gelos, Board Secretary**