



Heritage Ranch Community Services District

4870 Heritage Road, Paso Robles, California 93446

(805) 227-6230 • (805) 227-6231

BOARD MEETING AGENDA

Thursday, May 19, 2022

DISTRICT OFFICE, HERITAGE RANCH, CA

Board Members:

Reg Cousineau, President
Martin Rowley, Vice President
Bill Barker, Director
Dan Burgess, Director
Devin Capps, Director

- 1. 4:00 PM OPEN SESSION / CALL TO ORDER / FLAG SALUTE**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

This is an opportunity for members of the public to directly address the Board on items of interest that are within the subject matter jurisdiction of the Board and which do not appear on the agenda. The Board may discuss, but not take action on, any matter raised during the public forum. In order to facilitate the meeting and public participation during the public forum session of the meeting, the Board may limit the total amount of time allocated for public comment on a particular issue to ten minutes and may limit the time allocated for public comment by an individual speaker to three minutes.

- 4. CONSENT ITEMS**

The following items are considered routine and may be approved by one motion if no member of the Board wishes an item be removed. If discussion is desired, an item may be removed from the Consent Agenda by a Board member and will be considered separately. If an item is removed for discussion a motion must be made for approval.

- Meeting Minutes: Receive/approve minutes of regular meeting of April 21, 2022.
- Warrant Register: Receive/approve April 2022 warrants.

- c. Treasurer's Report: Receive/file April 2022 report.
- d. Fiscal Report: Receive/file April 2022 status report.
- e. Office Report: Receive/file April 2022 report.

5. PUBLIC HEARINGS

- a. Submittal for approval Resolution 22-03 Confirming Water and Sewer Standby Charges for Property within the District for Fiscal Year 2022/23.
(Action required: 1) open public hearing; 2) receive staff report; 3) open public comment; 4) close public comment; 5) discussion, motion, roll call vote)
- b. Submittal for approval Resolution 22-04 declaring drought conditions and implementing the Emergency Water Shortage Regulations and Staged Water Use Reduction Plan.
(Action required: 1) Open the Public Hearing; 2) receive staff report; 3) receive public comments; 4) close Public Hearing; 5) discussion, motion, roll call vote)

6. DISCUSSION ITEMS

- a. Request to consider voting for a candidate for the open Local Agency Formation Commission (LAFCO) Alternate Special District Member seat.
(Action required: 1) receive staff report; 2) open public comment; 3) close public comment; 4) discussion, motion, voice vote)
- b. Receive a presentation on flows and loads as well as sizing and growth projection methodology for the Water Reclamation Facility Upgrade project and provide direction to staff.
(Action required: 1) receive staff report; 2) open public comment; 3) close public comment; 4) discussion, motion, direction to staff)

7. MANAGER REPORT

Receive/file May 2022 report.

8. DISTRICT ENGINEER REPORT

Receive/file May 2022 report.

9. OPERATIONS MANAGER REPORT

Receive/file May 2022 report.

10. COMMITTEE AND DIRECTOR REPORTS

This item is the opportunity for Committees or Directors to make brief reports or announcements, ask questions related to District business, request staff to report back on a particular matter, or place an item on a future agenda.

11. ADJOURN TO CLOSED SESSION

The Board will meet in Closed Session pursuant to Government Code Section 54957.6, for conference with labor negotiators. It is the intention of the Board to confer with its labor negotiators regarding the Memorandum of Understanding with the Heritage Ranch Community Services Employees Association. Designated agency negotiators are Director Burgess, Director Barker, and Manager Duffield.

12. RECONVENE TO OPEN SESSION

The Board will reconvene to Open Session and announce any reportable action from Closed Session.

13. ADJOURNMENT

The next regular Board of Directors meeting is scheduled for Thursday, June 16, 2022.

(Action required: by motion and voice vote, adjourn meeting)

Notes:

- All comments concerning any item on the agenda are to be **directed to the Board President**.
- Any document pertaining to an open session item on this agenda which is distributed to the Board of Directors is available for public review at the time the subject writing or document is distributed or at least 72 hours before the meeting date whichever occurs first on the District's website at:
<https://heritageranchcsd.ca.gov/board-meetings>.
- Copies of the staff reports or written materials relating to each open session item on this agenda are available for public inspection and reproduction at District cost.
- In compliance with the Americans with Disabilities Act (ADA), the Heritage Ranch Community Services District is committed to including the disabled in all its services, programs and activities. If you need special assistance to participate in this meeting, please contact the Board Secretary at 805-227-6230 at least 72 hours prior to the meeting to enable the District to make reasonable arrangements to insure accessibility to the meeting.