



Heritage Ranch Community Services District

4870 Heritage Road, Paso Robles, California 93446

(805) 227-6230 • (805) 227-6231

BOARD MEETING AGENDA

Thursday, June 20, 2024

DISTRICT OFFICE, HERITAGE RANCH, CA

Board Members:

Bill Barker, Director

Dan Burgess, President

Michael Camou, Director

Tom Swanson, Director

Masen Yaffee, Vice President

1. 4:00 PM OPEN SESSION / CALL TO ORDER / FLAG SALUTE
2. ROLL CALL
3. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

This Public comment period provides an opportunity for members of the Public to address the Board on matters of interest within the jurisdiction of the District that are not listed on the agenda. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes. When recognized by the Presiding Officer, proceed to the podium, and state your name for the record.

4. PUBLIC HEARINGS

Public comment. *Members of the Public wishing to speak on Public Hearing items may do so when recognized by the Presiding Officer. If a member of the Public wishes to speak at this time, Public comment is limited to three (3) minutes.*

- a. Hearing to consider protests to proposed solid waste rate adjustments and, if a majority protest is not received, recommendation is to approve Resolution 24-05 adopting solid waste rate adjustments.

5. CONSENT ITEMS

Public comment. *Members of the Public wishing to speak on Consent Items may do so when recognized by the Presiding Officer. If a member of the Public wishes to speak at this time, Public comment is limited to three (3) minutes. When recognized by the Presiding Officer, proceed to the podium, and state your name for the record.*

The consent agenda consists of routine matters on which there is generally no opposition or need for discussion. Any matter may be removed from the consent agenda and placed on the business agenda at the request of any member of the Board.

Staff recommends the entire consent agenda be approved by a single motion:

- a. Meeting Minutes: Receive/approve minutes of regular meeting of May 16, 2024.
- b. Warrant Register: Receive/approve May 2024 warrants.
- c. Treasurer's Report: Receive/file May 2024 report.
- d. Fiscal Report: Receive/file May 2024 status report.
- e. Office Report: Receive/file May 2024 report.
- f. District Engineer Report: Receive/file June 2024 report.
- g. Updates regarding disinfection byproducts.

6. BUSINESS ITEMS

Public comment. *Members of the Public wishing to speak on Business Items may do so when recognized by the Presiding Officer. If a member of the Public wishes to speak at this time, Public comment is limited to three (3) minutes. When recognized by the Presiding Officer, proceed to the podium, and state your name for the record.*

- a. Request to adopt a Preliminary FY 2024/25 Budget, and schedule a public hearing for July 18, 2024, for adoption of a Final FY 2024/25 Budget.
- b. Submittal for approval Resolution 24-06 requesting consolidation of the District's biennial election with the November 5, 2024 Consolidated General Election, and Resolution 24-07 adopting regulations for candidates for elective office pertaining to, and costs of, candidate statements.
- c. Submittal for approval amendment to the Memorandum of Understanding Between Heritage Ranch Community Services Employees Association and Heritage Ranch Community Services District for FYE 2025 – 2026, and the job description for the Administrative Manager position.

7. GENERAL MANAGER REPORT

8. COMMITTEE REPORTS

9. FUTURE AGENDA ITEMS

As determined by the majority of the Board. Upcoming or future agenda items and tentative dates include but are not limited to:

- Adopt FY 2024/25 Final Budget – 7/18/24
- Adopt a resolution providing for collection of delinquent solid waste charges – 7/18/24
- Adopt a resolution providing for collection of delinquent water and sewer charges – 7/18/24
- Approve sewer rates study and set public hearing – tbd
- Adopt WRRF Finance Planning and Reimbursement Resolutions – tbd
- Adopt sewer rates public hearing – tbd
- Recycled water workshop – tbd

10. ADJOURN TO CLOSED SESSION

Public comment. Members of the public wishing to speak on Closed Session items may do so when recognized by the Presiding Officer. If a member of the public wishes to speak at this time, public comment is limited to three (3) minutes. When recognized by the Presiding Officer, proceed to the podium, and state your name for the record.

- a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code §54957) Title: General Manager

11. RECONVENE TO OPEN SESSION

The Board will reconvene to Open Session and announce any reportable action from Closed Session.

- a. Request to consider compensation for the General Manager.

12. ADJOURNMENT

The next regular Board of Directors meeting is scheduled for Thursday, July 18, 2024.

Notes:

- All comments concerning any item on the agenda are to be directed to the Presiding Officer.
- Any document pertaining to an open session item on this agenda which is distributed to the Board of Directors is available for public review at the time the subject writing or document is distributed or at least 72 hours before the meeting date whichever occurs first on the District's website at:
<https://heritageranchcsd.ca.gov/board-meetings>.
- Copies of the staff reports or written materials relating to each open session item on this agenda are available for public inspection and reproduction at District cost.
- In compliance with the Americans with Disabilities Act (ADA), the Heritage Ranch Community Services District is committed to including the disabled in all its services, programs and activities. If you need special assistance to participate in this meeting, please contact the Board Secretary at 805-227-6230 at least 72 hours prior to the meeting to enable the District to make reasonable arrangements to insure accessibility to the meeting.