



**HERITAGE RANCH COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES**

February 15, 2024

1. 4:00 PM OPEN SESSION / CALL TO ORDER / FLAG SALUTE

Vice President Yaffee called the meeting to order at 4:00 pm and led the flag salute.

2. DIRECTOR REQUEST FOR REMOTE ATTENDANCE

Director Capps made a motion to approve request by Director Burgess to attend this meeting remotely pursuant to AB 2449. Director Camou seconded the motion. The motion passed by the following roll call vote:

Ayes: Barker, Camou, Capps, Yaffee

3. ROLL CALL

Secretary Gelos called the roll.

Directors present: Bill Barker, Dan Burgess, Michael Camou, Devin Capps and Masen Yaffee.

Staff present: General Manager, Scott Duffield and District Engineer, Doug Groshart.

4. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Heritage Ranch residents Leslie McCloud and Sam Poppen spoke.

5. CONSENT ITEMS

a. Meeting Minutes: Receive/approve minutes of regular meeting of December 21, 2023.

b. Warrant Register: Receive/approve December 2023 warrants.

c. Treasurer's Report: Receive/file December 2023 Report.

d. Treasurer's Report: Receive/file 2nd Quarter 2023 Report.

e. Fiscal Report: Receive/file December 2023 status report.

f. Office Report: Receive/file December 2023 report.

g. District Engineer Report: Receive/file January 2024 report.

h. Operations Manager Report: Receive/file January 2024 report.

There were no public comments.

Director Barker made a motion to approve all items as presented. Director Camou seconded the motion. The motion passed by the following roll call vote:

Ayes: Barker, Burgess, Camou, Capps, Yaffee

6. BUSINESS ITEMS

a. Request to approve an agreement with The JAM Law Group to provide general legal counsel services.

This item was moved to be presented after Item E.

There were no public comments.

Director Capps made a motion to table this item at the next meeting. Director Burgess seconded the motion. The motion passed by the following roll call vote:

Ayes: Barker, Burgess, Camou, Capps, Yaffee

b. Request to approve filling the vacancy on the Board by appointment and direct staff to post a notice of vacancy pursuant to the appointment process.

This item was moved to be presented after Item E.

There were no public comments.

Director Yaffee made a motion to table this item at the next meeting. Director Camou seconded the motion. The motion passed by the following roll call vote:

Ayes: Burgess, Camou, Capps, Yaffee

Noes: Barker

c. Request to approve the purchase of a network server in an amount not to exceed \$15,500 and authorize a corresponding budget adjustment from reserves.

There were no public comments.

Manager Duffield provided a brief summary of the item and answered any questions the board had.

The board would like to investigate prices and alternatives to Rival Technologies' quote. Directors Burgess and Yaffee to bring back some options at the next meeting.

Director Capps made a motion to table this item at the next meeting. Director Burgess seconded the motion. The motion passed by the following roll call vote:

Ayes: Barker, Burgess, Camou, Capps, Yaffee

d. Discussion and direction regarding disinfection byproducts.

There were no public comments.

The report was received and filed.

e. Discussion and direction regarding the Water Resource Recovery Project.

Director Capps asked Troy Ellison of Cloacina to speak to the board.

Director Capps made a motion to direct WSC to stop work on the design, to direct Tuckfield & Associates to stop work on the rate study. Director Yaffee seconded the motion. The motion passed by the following roll call vote:

Ayes: Burgess, Capps, Yaffee

Noes: Barker, Camou

Director Capps made a motion to have District Counsel review and advise on WSC's contract and procedures on termination. Director Camou seconded the motion. The motion passed by the following roll call vote:

Ayes: Barker, Burgess, Camou, Capps, Yaffee

7. GENERAL MANAGER REPORT

There were no public comments.

Report was received and filed.

8. FUTURE AGENDA ITEMS

There were no public comments.

The Board determined to add the following to a future agenda: none

9. PRESENTATIONS

Director Yaffee made a motion to present this item before item 4. Director Camou seconded the motion. The motion passed by the following roll call vote:

Ayes: Barker, Burgess, Camou, Yaffee

Public comment: Director Camou, Director Burgess and Sam Poppen spoke.

Vice President Yaffee presented a plaque to Devin Capps for his service as a member of the Board of Directors from June 15, 2017 – February 15, 2024.

10. ADJOURNMENT

On a motion by Director Capps and seconded by Director Burgess the meeting adjourned at 5:59 pm to the next scheduled meeting on Thursday, March 21, 2024.

APPROVED:



**Dan Burgess, President
Board of Directors**

ATTEST:



**Kristen Gelos, Secretary
Board of Directors**