



**HERITAGE RANCH COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES**

November 16, 2023

1. 4:00 PM OPEN SESSION / CALL TO ORDER / FLAG SALUTE

President Barker called the meeting to order at 4:00 pm and led the flag salute.

2. ROLL CALL

Secretary Gelos called the role.

Directors present: Bill Barker, Dan Burgess, Michael Camou, Masen Yaffee.
Directors absent: Devin Capps.

Staff present: General Manager, Scott Duffield, District Engineer, Doug Groshart,
Operations Manager, Mike Wilcox and District Counsel.

3. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

There were no public comments.

4. CONSENT ITEMS

- a. **Meeting Minutes:** Receive/approve minutes of regular meeting of October 19, 2023.
- b. **Warrant Register:** Receive/approve October 2023 warrants.
- c. **Treasurer's Report:** Receive/file October 2023 Report.
- d. **Fiscal Report:** Receive/file October 2023 status report.
- e. **Office Report:** Receive/file October 2023 report.
- f. **District Engineer Report:** Receive/file November 2023 report.
- g. **Operations Manager Report:** Receive/file November 2023 report.

There were no public comments.

Director Burgess made a motion to approve all items as presented. Director Camou seconded the motion. The motion passed by the following roll call vote:

Ayes: Barker, Burgess, Camou, Yaffee

Absent: Capps

5. BUSINESS ITEMS

- a. **Discussion regarding the Water Resource Recovery Facility project: 1) Receive the Initial Study and Mitigated Negative Declaration; 2) Receive the 60% Design; and 3) Receive finance plan update.**

There were no public comments.

Dylan Wade from WSC provided a presentation on the environmental document (IS-MND) and timeline, as well as the 60% Design update.

The Finance Team (Albert Peche, Nicki Tallman) provided a presentation and updates on the project financing.

Manager Duffield provided a brief summary of the item, and answered any questions the board had.

b. Discussion and direction regarding disinfection byproducts.

There were no public comments.

Manager Duffield provided a brief summary of the item and answered any questions the board had.

6. GENERAL MANAGER REPORT

There were no public comments.

Report was received and filed.

7. FUTURE AGENDA ITEMS

There were no public comments.

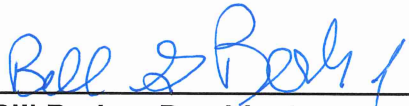
The Board determined to add the following to a future agenda:

- WRRF Project Budget and Financial Considerations

8. ADJOURNMENT


On a motion by Director Burgess and seconded by Director Yaffee the meeting adjourned at 5:55 pm to the next scheduled meeting on Thursday, December 21, 2023.

APPROVED:



**Bill Barker, President
Board of Directors**

ATTEST:



**Kristen Gelos, Secretary
Board of Directors**