



## Heritage Ranch Community Services District

4870 Heritage Road, Paso Robles, California 93446

(805) 227-6230 • (805) 227-6231

### BOARD MEETING AGENDA

Thursday, December 17, 2020

DISTRICT OFFICE, HERITAGE RANCH, CA

*The Heritage Ranch Community Services District will be practicing physical distancing guidance as instructed by the Governor, the Center for Disease Control, and County officials, and as provided in the President's Declaration of April 6, 2020.*

*We have made this meeting available by virtual means. The virtual meeting protocols are outlined in the President's Declaration of April 6, 2020 which can be found on our website: <https://heritageranchcsd.ca.gov/board-meetings>*

Please click the link below to join the meeting:

<https://us02web.zoom.us/j/85251551471>

Or Telephone:

Dial 1 669 900 9128

Meeting ID: 852 5155 1471

Additional numbers available: <https://zoom.us/u/adl8uxWv0D>

#### Board Members:

Dan Burgess, President

Devin Capps, Vice President

Reg Cousineau, Director

Martin Rowley, Director

Bill Barker, Director

1. 4:00 PM OPEN SESSION / CALL TO ORDER / FLAG SALUTE
2. OATH OF OFFICE ELECTED/APPOINTED BOARD MEMBERS
3. ROLL CALL
4. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

It is the policy of the Board to refer concerns from members of the Public to the District Manager for investigation and resolution, if appropriate. Presentations are limited to three minutes. In compliance with the Brown Act the Board may not take action on any matter that is not on the agenda. The public will be offered an opportunity to comment on agenda items when the items are presented.

## **5. CONSENT ITEMS**

The following items are considered routine and may be approved by one motion if no member of the Board wishes an item be removed. If discussion is desired, an item may be removed from the Consent Agenda by a Board member and will be considered separately. If an item is removed for discussion a motion must be made for approval.

- a. Meeting Minutes: Receive/approve minutes of regular meeting of November 15, 2020.
- b. Warrant Register: Receive/approve November 2020 warrants.
- c. Treasurer's Report: Receive/file November 2020 Report.
- d. Fiscal Report: Receive/file November 2020 status report.

## **6. DISCUSSION ITEMS**

- a. Request to accept and direct staff to file the Independent Auditor's Report and Financial Statements for the Year Ended June 30, 2020, prepared by Moss, Levy & Hartzheim LLP.

**(Action required: 1) receive staff report; 2) open public comment; 3) close public comment; 4) discussion, motion, and roll call vote)**

- b. Request to receive and file Photovoltaic System Project updates.

**(Action required: 1) receive staff report; 2) open public comment; 3) close public comment; 4) discussion, receive and file)**

## **7. MANAGER'S REPORT**

Receive/file December 2020 report.

## **8. STAFF REPORTS**

Receive/file November 2020 reports.

## **9. COMMITTEE AND DIRECTOR REPORTS**

This item is the opportunity for Committees or Directors to make brief reports or announcements, ask questions related to District business, request staff to report back on a particular matter, or place an item on a future agenda.

## **10. ELECTION OF BOARD OFFICERS**

Request to elect a Board President and Vice President for 2021.

**(Action required: 1) receive staff report; 2) open public comment; 3) close public comment; 4) discussion, motion, and roll call vote)**

## **11. APPOINTMENTS TO DISTRICT COMMITTEES**

Request to consider appointments to the District's committees for 2020 – 2022.

**(Action required: 1) receive staff report; 2) open public comment; 3) close public comment; 4) discussion, motion, and roll call vote)**

## **12. ADJOURNMENT**

The next regular Board of Directors meeting is scheduled for Thursday, January 21, 2021.

**(Action required: by motion and voice vote, adjourn meeting)**

### **Notes:**

- All comments concerning any item on the agenda are to be **directed to the Board President**.
- Any document pertaining to an open session item on this agenda which is distributed to the Board of Directors is available for public review at the time the subject writing or document is distributed or at least 72 hours before the meeting date whichever occurs first on the District's website at:  
<https://heritageranchcsd.ca.gov/board-meetings>.
- Copies of the staff reports or written materials relating to each open session item on this agenda are available for public inspection and reproduction at District cost.
- In compliance with the Americans with Disabilities Act (ADA), the Heritage Ranch Community Services District is committed to including the disabled in all its services, programs and activities. If you need special assistance to participate in this meeting, please contact the Board Secretary at 805-227-6230 at least 72 hours prior to the meeting to enable the District to make reasonable arrangements to insure accessibility to the meeting.