



Heritage Ranch Community Services District

4870 Heritage Road, Paso Robles, California 93446

(805) 227-6230 • (805) 227-6231

BOARD MEETING AGENDA

Thursday, April 18, 2024

DISTRICT OFFICE, HERITAGE RANCH, CA

Board Members:

Bill Barker, Director

Dan Burgess, President

Michael Camou, Director

vacant, Director

Masen Yaffee, Vice President

1. 4:00 PM OPEN SESSION / CALL TO ORDER / FLAG SALUTE
2. ROLL CALL
3. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

This Public comment period provides an opportunity for members of the Public to address the Board on matters of interest within the jurisdiction of the District that are not listed on the agenda. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes. When recognized by the Presiding Officer, proceed to the podium, and state your name for the record.

4. CONSENT ITEMS

Public comment. *Members of the Public wishing to speak on Consent Items may do so when recognized by the Presiding Officer. If a member of the Public wishes to speak at this time, Public comment is limited to three (3) minutes. When recognized by the Presiding Officer, proceed to the podium, and state your name for the record.*

The consent agenda consists of routine matters on which there is generally no opposition or need for discussion. Any matter may be removed from the consent agenda and placed on the business agenda at the request of any member of the Board.

Staff recommends the entire consent agenda be approved by a single motion:

- a. Meeting Minutes: Receive/approve minutes of special meeting of March 7, 2024 and regular meeting of March 21, 2024.
- b. Warrant Register: Receive/approve March 2024 warrants.
- c. Treasurer's Report: Receive/file March 2024 report.
- d. Treasurer's Report: Receive/file FY 2024 3rd quarter report.
- e. Fiscal Report: Receive/file March 2024 status report.
- f. Office Report: Receive/file March 2024 report.
- g. District Engineer Report: Receive/file April 2024 report.
- h. Operations Manager Report: Receive/file April 2024 report.
- i. Updates regarding disinfection byproducts.

5. BUSINESS ITEMS

Public comment. *Members of the Public wishing to speak on Business Items may do so when recognized by the Presiding Officer. If a member of the Public wishes to speak at this time, Public comment is limited to three (3) minutes. When recognized by the Presiding Officer, proceed to the podium, and state your name for the record.*

- a. Receive letters of interest and appoint a candidate to the vacant seat on the Board with the term ending of November 2024.
- b. Request to approve a rate adjustment for solid waste services provided by San Miguel Garbage Company based on the Consumer Price Index and schedule a public hearing for June 20, 2024 for adoption of the adjusted rates.
- c. Report on the findings of the Telemetry Survey project by SPICE Integration; Request to approve the procurement of the recommended equipment (\$12,000), approve a proposal from SPICE Integration LLC for design and installation of the recommended equipment and authorize the General Manager to execute a professional services agreement in an amount not to exceed \$80,000.
- d. Request to authorize a budget adjustment from reserves in the amount of \$16,000 to provide for the cost of a replacement network server.

6. GENERAL MANAGER REPORT

7. COMMITTEE REPORTS

8. FUTURE AGENDA ITEMS

As determined by the majority of the Board. Upcoming or future agenda items and tentative dates include but are not limited to:

- Confirm Standby Charges Public Hearing – 5/16/24
- Receive FY 2024/25 Draft Budget – 5/16/24

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- Adopt FY 2024/25 Preliminary Budget – 6/20/24
- Adopt updated Employees Association MOU – 6/20/24
- Approve sewer rates study and set Public Hearing – tbd
- Adopt WRRF Finance Planning and Reimbursement Resolutions – tbd
- Discussion regarding remote meeting policy – tbd
- Adopt sewer rates Public Hearing – tbd
- Recycled water workshop – tbd

9. ADJOURN TO CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATORS (Government Code section 54957.6.) Agency designated representatives: Director Barker, Director Yaffee.

10. RECONVENE TO OPEN SESSION

The Board will reconvene to Open Session and announce any reportable action from Closed Session.

11. ADJOURNMENT

The next regular Board of Directors meeting is scheduled for Thursday, May 16, 2024.

Notes:

- All comments concerning any item on the agenda are to be directed to the Presiding Officer.
- Any document pertaining to an open session item on this agenda which is distributed to the Board of Directors is available for public review at the time the subject writing or document is distributed or at least 72 hours before the meeting date whichever occurs first on the District's website at:
<https://heritageranchcsd.ca.gov/board-meetings>.
- Copies of the staff reports or written materials relating to each open session item on this agenda are available for public inspection and reproduction at District cost.
- In compliance with the Americans with Disabilities Act (ADA), the Heritage Ranch Community Services District is committed to including the disabled in all its services, programs and activities. If you need special assistance to participate in this meeting, please contact the Board Secretary at 805-227-6230 at least 72 hours prior to the meeting to enable the District to make reasonable arrangements to insure accessibility to the meeting.