



Heritage Ranch Community Services District

4870 Heritage Road, Paso Robles, California 93446

(805) 227-6230 • (805) 227-6231

BOARD MEETING AGENDA

Thursday, February 20, 2020

DISTRICT OFFICE, HERITAGE RANCH, CA

Board Members:

Dan Burgess, President

Devin Capps, Vice President

Reg Cousineau, Director

Martin Rowley, Director

Bill Barker, Director

1. **4:00 PM OPEN SESSION / CALL TO ORDER / FLAG SALUTE**
2. **ROLL CALL**
3. **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

It is the policy of the Board to refer concerns from members of the Public to the District Manager for investigation and resolution, if appropriate. Presentations are limited to three minutes. In compliance with the Brown Act the Board may not take action on any matter that is not on the agenda. The public will be offered an opportunity to comment on agenda items when the items are presented.

4. **PUBLIC HEARINGS**

- a. Hearing to conduct a second reading and adopt an Ordinance by title only amending Chapter 3 of the District Code of Ordinances to comply with Senate Bill 998 regarding discontinuance of residential water service.

(Action required: 1) open public hearing; 2) receive staff report; 3) receive public comments; 4) close public hearing; 5) discussion, motion, and roll call vote)

5. DISCUSSION ITEMS

- a. Request to Request to receive and file Photovoltaic System Project updates.
(Action required: 1) receive staff report; 2) open public comment; 3) close public comment; 4) discussion, receive and file)
- b. Request to approve Addendum No. 1 to the agreement for professional services with Kenwood Energy related to development and delivery of a photovoltaic system project in a not to exceed amount of \$36,400.
(Action required: 1) receive staff report; 2) open public comment; 3) close public comment; 4) discussion, motion, voice vote)
- c. Request to approve an agreement for professional services with MKN & Associates, Inc. for water treatment plant assistance in a not to exceed amount of \$9,515.
(Action required: 1) receive staff report; 2) open public comment; 3) close public comment; 4) discussion, motion, voice vote)
- d. Request to approve an agreement for professional services with Cleath-Harris Geologists, Inc. for services associated with the vertical well project in a not to exceed amount of \$14,900.
(Action required: 1) receive staff report; 2) open public comment; 3) close public comment; 4) discussion, motion, voice vote)

6. CONSENT ITEMS

The following items are considered routine and may be approved by one motion if no member of the Board wishes an item be removed. If discussion is desired, an item may be removed from the Consent Agenda by a Board member and will be considered separately. If an item is removed for discussion a motion must be made for approval.

- a. Meeting Minutes: Receive/approve minutes of regular meeting of January 16, 2020.
- b. Warrant Register: Receive/approve January 2020 warrants.
- c. Treasurer's Report: Receive/file January 2020 report.
- d. Fiscal Report: Receive/file January 2020 status report.
- e. Manager's Report: Receive/file January 2020 report.
- f. Staff Reports: Receive/file January 2020 reports.

7. COMMITTEE AND DIRECTOR REPORTS

This item is the opportunity for Committees or Directors to make brief reports or announcements, ask questions related to District business, request staff to report back on a particular matter, or place an item on a future agenda.

- a. Operations & Engineering Committee Report

8. ADJOURNMENT

(Action required: by motion and voice vote, adjourn meeting)

The next regular Board of Directors meeting is scheduled for Thursday, March 19, 2020.

Notes:

- All comments concerning any item on the agenda are to be **directed to the Board President**.
- Any document pertaining to an open session item on this agenda which is distributed to the Board of Directors is available for public review at the time the subject writing or document is distributed or at least 72 hours before the meeting date whichever occurs first at the District Office, 4870 Heritage Road, Paso Robles, CA.
- Copies of the staff reports or written materials relating to each open session item on this agenda are available for public inspection and reproduction at District cost.
- In compliance with the Americans with Disabilities Act (ADA), the Heritage Ranch Community Services District is committed to including the disabled in all its services, programs and activities. If you need special assistance to participate in this meeting, please contact the Board Secretary at 805-227-6230 at least 72 hours prior to the meeting to enable the District to make reasonable arrangements to insure accessibility to the meeting.