

# Heritage Ranch Community Services District

4870 Heritage Road, Paso Robles, CA 93446 • www.heritageranchcsd.ca.gov • Phone (805) 227-6230

## APPLICATION FOR WATER/SEWER SERVICE

OFFICE USE ONLY

HRCSD ACCOUNT # \_\_\_\_\_

☐ CHANGE OF OWNERSHIP ☐ NEW SERVICE CONNECTION \$ \_\_\_\_\_

**This Application for Water/Sewer Service is to be completed by the OWNER of the property**

SERVICE ADDRESS			ESCROW CLOSE DATE
PROPERTY OWNER NAME	PHONE # (primary contact on acct)	LAST 4 SSN #	DRIVER'S LICENSE #
ADDITIONAL OWNER NAME	PHONE #	LAST 4 SSN #	DRIVER'S LICENSE #
BILLING ADDRESS (if different from above Service Address)		CITY	STATE ZIP
EMAIL ADDRESS			
PROPERTY USE	<input type="checkbox"/> OWNER OCCUPIED	<input type="checkbox"/> OWNER PART TIME	<input type="checkbox"/> TENANT RENTAL HOME
Have you ever had services through HRCSD? <input type="checkbox"/> YES* <input type="checkbox"/> NO			
*If yes, provide address: _____			

### TERMS AND CONDITIONS

The undersigned Applicant hereby requests the Heritage Ranch Community Services District, herein referred to as District, provide the services as noted above in accordance with the applicable connection fees, service charges, rules and provisions of the District Ordinance Code. In consideration of the District's acceptance of this application and contract, applicant hereby understands, certifies and agrees as follows:

- **Account Start-Up** - There will be a non-refundable account start-up fee of \$25.00 applied to your account and will be payable on receipt of your first bill. The District will not open a new account for customers with outstanding balances on previous accounts.
- **Payment** - The applicant agrees to pay for water/sewer services rendered by the Heritage Ranch Community Services District. Charges for service will be made at the regular established rates for the class of service applicable to the applicant. It is the owner's responsibility to review the bill for accuracy and notify the District of any concerns.

Applicant acknowledges that solid waste services are mandatory for all developed properties located within the District with a water meter. The District will send your billing information to San Miguel Garbage Company to set up your account for solid waste services.

- **Delinquency** - Payment for services is due immediately upon billing and shall become delinquent if not paid by the due date reflected on such billing. A penalty of 10% of the unpaid balance will be added to delinquent accounts. The applicant agrees to pay reasonable expenses of collection including attorney's fees and court costs should it become necessary to use such measures to collect the charges made to the applicant's account. The District shall terminate service on delinquent accounts not paid after notice. In order to restore service the customer must bring current all delinquent charges including any applicable fees.
- **Reasonable Access** - The applicant shall permit the District's authorized representatives to enter on the customer's premises at all reasonable times for purposes connected with rendering, billing, or disconnecting utility services. Service may be terminated if reasonable access is not permitted.
- **Termination of Service** - The applicant agrees to be responsible for the payment of utility charges incurred at these premises until their responsibility is terminated by the proper assumption of the payment responsibility by a party acceptable to the District and upon completion of an application for service by the other party.

The applicant warrants that all information provided by them in this application is true and correct and understands that false or misleading information shall be cause for the District to deny or cancel service and demand immediate payment of any amounts which are due.

By signing, I agree that I have read the terms and conditions listed above and agree to comply:

\_\_\_\_\_  
APPLICANT SIGNATURE

\_\_\_\_\_  
DATE



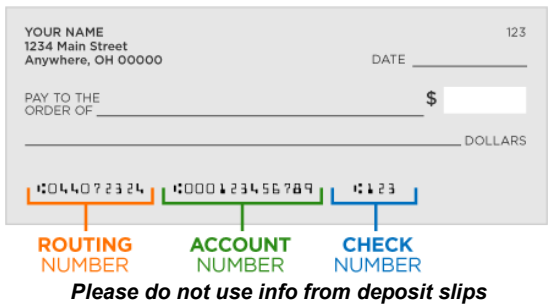
# Heritage Ranch Community Services District

4870 Heritage Road, Paso Robles, CA 93446 • www.heritageranchcsd.ca.gov • (805) 227-6230 • Fax (805) 227-6231

## AUTOMATIC PAYMENT AGREEMENT

This is a request to setup or modify an agreement between the Heritage Ranch Community Services District and the undersigned Property Owner / Representative. One form will be required for each account.

**My signature constitutes notice to Heritage Ranch Community Services District to setup or modify the Utility Billing Automatic Payment Agreement for the property listed below.**

SERVICE ADDRESS		HRCSD ACCOUNT #	
PROPERTY OWNER NAME			
TELEPHONE NUMBER		EMAIL ADDRESS	
<p>I hereby authorize the Heritage Ranch Community Services District (HRCSD) and my financial institution designated below to initiate debit entries from my account, for all future payments on the utility account listed above. <b>I understand funds will be debited from my account on the 15<sup>th</sup> of every month. I understand there will be a charge for any draft returned for any reason.</b></p>			
 <p>YOUR NAME 1234 Main Street Anywhere, OH 00000</p> <p>DATE _____</p> <p>PAY TO THE ORDER OF _____ \$ _____</p> <p>_____ DOLLARS</p> <p>0044072324 0000123456789 0123</p> <p>ROUTING NUMBER ACCOUNT NUMBER CHECK NUMBER</p> <p><i>Please do not use info from deposit slips</i></p>		NAME ON BANK ACCOUNT (if different)	
		ROUTING/ABA #	
		CHECKING ACCOUNT #	
		FINANCIAL INSTITUTION	
<p>This authorization allows HRCSD to debit customers account at frequent intervals for varying amounts. Customer acknowledges and accepts that HRCSD may debit customers account within agreed credit terms or upon incurring an obligation to HRCSD. Both HRCSD and customers financial institution reserve the right to terminate the authorization and participation in this program.</p> <p>The right to review any invoice before debit is charged to customers account is hereby relinquished. In the event a debit is shown to have been made erroneously, HRCSD agrees to correct such error immediately.</p> <p>Should customer terminate this agreement within thirty (30) days of selling the property, and then fail to pay the final bill for services, HRCSD is authorized to debit customers account for the delinquent final account balance.</p> <p>This authorization shall remain in full force and effect until HRCSD has received written notification from customer of its termination in such time to afford HRCSD a reasonable opportunity to act on it.</p>			
SIGNATURE		DATE	



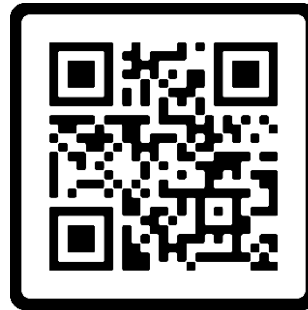
# Online Account Management Portal

Powered by Municipal Online Services

Our online utility billing application places the power of account management in your hands! Real-time account data provides customers with instant access to accurate billing and account information. **It's simple, safe and secure!**

## By enrolling in the Online Portal, you can...

- ❖ Pay your bill online 24 hours a day, 365 days a year
- ❖ View real-time balances
- ❖ View copies of your bills
- ❖ View consumption history
- ❖ Sign up/manage Auto-Pay
- ❖ Control the timing of your payment – schedule a payment for a future date
- ❖ Sign up for notifications



1

Visit [heritageranchcsd.ca.gov](http://heritageranchcsd.ca.gov), click  
**ONLINE ACCOUNT ACCESS**  
in the top right corner

2

Register by entering your email and selecting a password. An email will be sent to you to verify.

3

You will need to enter your **HRCSD ACCOUNT #** & last payment amount.  
*(both are located on your billing statement)*  
**ACCOUNT # 0000-0000-00**

4

Then, simply verify your account information and create your Online Profile.  
**It's that easy!**

