



## Heritage Ranch Community Services District

4870 Heritage Road, Paso Robles, California 93446

(805) 227-6230 • (805) 227-6231

### BOARD MEETING AGENDA

Thursday, June 18, 2020

DISTRICT OFFICE, HERITAGE RANCH, CA

*The Heritage Ranch Community Services District will be practicing physical distancing guidance as instructed by the Governor, the Center for Disease Control, and County officials, and as provided in the President's Declaration of April 6, 2020.*

*We have made this meeting available by virtual means. The virtual meeting protocols are outlined in the President's Declaration of April 6, 2020 which can be found on our website: <https://heritageranchcsd.ca.gov/board-meetings>*

Please click the link below to join the meeting:

<https://us02web.zoom.us/j/85251551471>

Or Telephone:

Dial 1 669 900 9128

Meeting ID: 852 5155 1471

Additional numbers available: <https://zoom.us/u/adl8uxWv0D>

#### Board Members:

Dan Burgess, President  
Devin Capps, Vice President  
Reg Cousineau, Director  
Martin Rowley, Director  
Bill Barker, Director

1. 4:00 PM OPEN SESSION / CALL TO ORDER / FLAG SALUTE
2. ROLL CALL
3. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

It is the policy of the Board to refer concerns from members of the Public to the District Manager for investigation and resolution, if appropriate. Presentations are limited to three minutes. In compliance with the Brown Act the Board may not take

action on any matter that is not on the agenda. The public will be offered an opportunity to comment on agenda items when the items are presented.

#### 4. CONSENT ITEMS

The following items are considered routine and may be approved by one motion if no member of the Board wishes an item be removed. If discussion is desired, an item may be removed from the Consent Agenda by a Board member and will be considered separately. If an item is removed for discussion a motion must be made for approval.

- a. Meeting Minutes: Receive/approve minutes of regular meeting of May 21, 2020.
- b. Warrant Register: Receive/approve May 2020 warrants.
- c. Treasurer's Report: Receive/file May 2020 report.
- d. Fiscal Report: Receive/file May 2020 status report.

#### 5. DISCUSSION ITEMS

- a. Request to receive and file a report on granular activated carbon.  
**(Action required: 1) receive staff report; 2) open public comment; 3) close public comment; 4) discussion, receive and file)**
- b. Request to approve amendment of the Memorandum of Understanding Between Heritage Ranch Community Services Employees Association and Heritage Ranch Community Services District.  
**(Action required: 1) receive staff report; 2) open public comment; 3) close public comment; 4) discussion, motion, roll call vote)**
- c. Request to adopt the Preliminary FY 2020/21 Budget, and schedule a public hearing for July 16, 2020, to consider adoption of a Final FY 2020/21 Budget.  
**(Action required: 1) receive staff report; 2) open public comment; 3) close public comment; 4) discussion, motion, roll call vote)**
- d. Submittal for approval Resolution 20-09 requesting consolidation of the District's biennial election with the November 3, 2020 Consolidated General Election.  
**(Action required: 1) receive staff report; 2) open public comment; 3) close public comment; 4) discussion, motion, roll call vote)**
- e. Request to receive and file Photovoltaic System Project updates.  
**(Action required: 1) receive staff report; 2) open public comment; 3) close public comment; 4) discussion, receive and file)**

- f. Request to discuss protocols for regular meetings of the Board, and any and all other meetings of the District's legislative bodies that are subject to the Brown Act.

**(Action required: 1) receive staff report; 2) open public comment; 3) close public comment; 4) discussion)**

## **6. MANAGER'S REPORT**

Receive/file June 2020 report.

## **7. STAFF REPORTS**

Receive/file May 2020 reports.

## **8. COMMITTEE AND DIRECTOR REPORTS**

This item is the opportunity for Committees or Directors to make brief reports or announcements, ask questions related to District business, request staff to report back on a particular matter, or place an item on a future agenda.

## **9. ADJOURN TO CLOSED SESSION**

- a. Pursuant to Government Code §54957(b)(1): Annual evaluation of performance of a public employee: General Manager.

## **10. RECONVENE TO OPEN SESSION**

- a. Request to consider compensation and extension of the Employment Agreement for the General Manager.

**(Action required: 1) receive staff report; 2) open public comment; 3) close public comment; 4) discussion, motion, roll call vote)**

## **11. ADJOURNMENT**

**(Action required: by motion and voice vote, adjourn meeting)**

The next regular Board of Directors meeting is scheduled for Thursday, July 16, 2020.

### **Notes:**

- All comments concerning any item on the agenda are to be **directed to the Board President**.
- Any document pertaining to an open session item on this agenda which is distributed to the Board of Directors is available for public review at the time the subject writing or document is distributed or at least 72 hours before the meeting date whichever occurs first on the District's website at:  
<https://heritageranchcsd.ca.gov/board-meetings>.
- Copies of the staff reports or written materials relating to each open session item on this agenda are available for public inspection and reproduction at District cost.
- In compliance with the Americans with Disabilities Act (ADA), the Heritage Ranch Community Services District is committed to including the disabled in all its services, programs and activities. If you need special assistance to participate in this meeting, please contact the Board Secretary at 805-227-6230 at least 72 hours prior to the meeting to enable the District to make reasonable arrangements to insure accessibility to the meeting.