#### HERITAGE RANCH COMMUNITY SERVICES DISTRICT RESOLUTION NO. 23-07

#### A RESOLUTION OF THE BOARD OF DIRECTORS OF THE HERITAGE RANCH COMMUNITY SERVICES DISTRICT ADOPTING A FISCAL YEAR 2023/24 FINAL BUDGET AND SALARY SCHEDULE

**WHEREAS**, the District is required, pursuant to Government Code Section 61110, to adopt a preliminary budget that conforms to Generally Accepted Accounting Principles before July 1 of each year; and

**WHEREAS**, The District's budget outlines anticipated revenue and expense for each of its operating funds; and

**WHEREAS**, the District adopted a preliminary budget on June 15, 2023, and published said budget for public review and comment, and set the date of July 20, 2023, for adoption of a Final Budget.

**WHEREAS**, the District is required to ensure that pay schedules and special compensation (e.g., out-of-class pay, certification pay) are publicly available as prescribed by the California Code of Regulations, Title 2, §570.5, and §571 subsection (b); and

**WHEREAS**, your Board approves a budget, a Memorandum of Understanding with the Heritage Ranch Community Services Employees Association, and an employment agreement with the General Manager; and

**WHEREAS**, the rates listed in the FY 2023/24 Salary Schedule are reflected in the FY 2023/24 Final Budget.

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED** by the Board of Directors of the Heritage Ranch Community Services District that:

- 1. The District Final Budget for Fiscal Year 2023/24, a copy of which is attached and made a part hereof, is hereby adopted.
- 2. The budget be administered as established by current policies and practices.
- 3. The District Salary Schedule for Fiscal Year 2023/24, a copy of which is attached and made a part hereof, is hereby adopted.

PASSED, APPROVED AND ADOPTED by the Board of Directors of the Heritage Ranch Community Services District on the 20th day of July 2023, by the following roll call vote.

**AYES: Barker, Burgess, Camou, Capps** 

**NOES: ABSTAIN:** 

**ABSENT: Yaffee** 

APPROVED Bill G. Barker Jr.
Bill Barker, President

**Board of Directors** 

ATTEST: 4 Kristen Gelos, Secretary

**Board of Directors** 

# HERITAGE RANCH COMMUNITY SERVICES DISTRICT



FISCAL YEAR 2023-2024 FINAL BUDGET July 20, 2023

### HERITAGE RANCH COMMUNITY SERVICES DISTRICT Preliminary 2023/24 Capital & Equipment Budget

	Ī	Funding Source						
		Capital F	Reserves	Ор	erating Bud	lget	Operating	g Reserves
PROJECTS	Total Budget	Water	Sewer	Water	Sewer	General	Water	Sewer
WRF Upgrade Project (design, env, admin)	\$1,056,212		\$369,674					\$686,538
Lift Station 1-5 Rehab (const)	\$200,000							\$200,000
Water System SCADA Upgrade	\$189,729	\$60,713					\$129,016	
GAC System (Pilot Study)	\$1,007						\$1,007	
Pressure Reducing Valves (Waterview, Equestrian)	\$175,000						\$175,000	
Raw Water Vertical Intake No. 2 (design phase)	\$50,000	\$16,000					\$34,000	
DBP Project	\$325,000						\$325,000	
Wastewater Collection System SCADA Upgrade	\$200,000		\$68,000					\$132,000
Wastewater Collection System Model & I / I	\$75,000		\$25,500					\$49,500
subtotal Projects	\$2,271,948	\$76,713	\$463,174	\$0	\$0	\$0	\$664,023	\$1,068,038
EOLUDMENT								
Vehicle replacement (fleet pickup)	\$35,000						\$21,000	\$14,000
subtotal Equipment	\$35,000	\$0	\$0	\$0	\$0	\$0	\$21,000	\$14,000
	40.633.315	<b>A</b> =0 = 1 =	<b>4.05</b> (= :	<u> </u>	<b>4</b> -	<b>4</b> -	****	<b>* * * * * * * * * *</b>
TOTAL CAPITAL	\$2,306,948	\$76,713	\$463,174	\$0	\$0	\$0	\$685,023	\$1,082,038

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6		Un-audited	Preliminary	Changes from		Final Budget
7	OPERATING REVENUE	22/23	23/24	Preliminary	Notes	23/24
8	Water Fees	1,241,485	1,364,806	0	110000	1,364,806
9	Late Fees	15,829	11,130	0		11,130
	Hook-Up Fees	3,200	2,000	0		2,000
	Turn on Fees	2,310	2,000	0		2,000
12	Plan Check & Inspection	776	800	0		800
	Miscellaneous Income	12,933	0	0		0
14	TOTAL OPERATING REVENUE	\$1,276,533	\$1,380,736	\$0		\$1,380,736
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17	NON-OPERATING REVENUE					
	Standby Charges	195,919	203,000	0		203,000
	Property Tax	224,509	249,911	0		249,911
	Interest	10,148	22,800	0		22,800
21	Connection Fees	43,246	31,745	0		31,745
	TOTAL NON-OPERATING REVENUE		\$507,456	\$0		\$507,456
23	TOTAL NON-OF ENATING NEVEROL	Ψ47 3,02 1	φ307,430	ΨΟ		Ψ307,430
24						
25	RESERVE REVENUE					
		62.405	77,856	1 112	undated VTD	76 710
27	Capital Reserves General Reserves	62,195 318,537	77,656	-1,143 -46,838	updated YTD updated YTD	76,713 685,023
				•	upuateu 110	
20						
28	TOTAL RESERVE REVENUE	\$380,732	\$809,717	-\$47,981		\$761,736
29		<u>.</u>				·
29 30	TOTAL RESERVE REVENUE	\$380,732	\$2,697,909	-\$47,981) (\$47,981)		\$761,736
29 30 31		<u>.</u>				·
29 30 31 32	TOTAL REVENUE	<u>.</u>				·
29 30 31 32 33		<u>.</u>				·
29 30 31 32 33 34	TOTAL REVENUE  OPERATING EXPENSES	<u>.</u>				·
29 30 31 32 33 34 35	TOTAL REVENUE  OPERATING EXPENSES  SALARIES AND BENEFITS	\$2,131,086	\$2,697,909	(\$47,981)		\$2,649,928
29 30 31 32 33 34 35 36	TOTAL REVENUE  OPERATING EXPENSES  SALARIES AND BENEFITS  Salaries	\$2,131,086 200,815	\$2,697,909 329,221	(\$47,981)		\$2,649,928 329,221
29 30 31 32 33 34 35 36 37	TOTAL REVENUE  OPERATING EXPENSES  SALARIES AND BENEFITS  Salaries  Overtime	\$2,131,086 \$2,00,815 6,186	\$2,697,909 \$29,221 4,758	(\$47,981) 0 0		\$2,649,928 \$2,649,928 329,221 4,758
29 30 31 32 33 34 35 36 37 38	OPERATING EXPENSES  SALARIES AND BENEFITS  Salaries Overtime Standby	\$2,131,086 200,815 6,186 7,717	\$2,697,909 \$29,221 4,758 7,900	(\$47,981) 0 0 0	CalPERS undeto	\$2,649,928 \$29,221 4,758 7,900
30 31 32 33 34 35 36 37 38 39	TOTAL REVENUE  OPERATING EXPENSES  SALARIES AND BENEFITS  Salaries Overtime Standby Health Insurance	\$2,131,086 200,815 6,186 7,717 43,678	\$2,697,909 329,221 4,758 7,900 68,343	(\$47,981) 0 0 0 2,130	CalPERS update	\$2,649,928 329,221 4,758 7,900 70,473
29 30 31 32 33 34 35 36 37 38 39 40	OPERATING EXPENSES  SALARIES AND BENEFITS  Salaries Overtime Standby Health Insurance Pers Retirement	\$2,131,086 200,815 6,186 7,717 43,678 53,251	\$2,697,909 \$29,221 4,758 7,900 68,343 57,738	(\$47,981) 0 0 0 2,130 0	CalPERS update	\$2,649,928 329,221 4,758 7,900 70,473 57,738
30 31 32 33 34 35 36 37 38 39 40 41	OPERATING EXPENSES  SALARIES AND BENEFITS  Salaries Overtime Standby Health Insurance Pers Retirement Workers Comp. Ins.	\$2,131,086 200,815 6,186 7,717 43,678 53,251 8,578	\$2,697,909 329,221 4,758 7,900 68,343 57,738 12,720	(\$47,981) 0 0 0 2,130 0	CalPERS update	\$2,649,928 329,221 4,758 7,900 70,473 57,738 12,720
29 30 31 32 33 34 35 36 37 38 39 40 41 42	OPERATING EXPENSES  SALARIES AND BENEFITS  Salaries Overtime Standby Health Insurance Pers Retirement Workers Comp. Ins. Medicare/FICA	\$2,131,086 200,815 6,186 7,717 43,678 53,251 8,578 3,106	\$2,697,909 329,221 4,758 7,900 68,343 57,738 12,720 4,661	(\$47,981) 0 0 0 2,130 0 0	CalPERS update	\$2,649,928 329,221 4,758 7,900 70,473 57,738 12,720 4,661
29 30 31 32 33 34 35 36 37 38 39 40 41 42 43	OPERATING EXPENSES  SALARIES AND BENEFITS  Salaries Overtime Standby Health Insurance Pers Retirement Workers Comp. Ins. Medicare/FICA Uniforms	\$2,131,086 200,815 6,186 7,717 43,678 53,251 8,578 3,106 2,542	\$2,697,909 329,221 4,758 7,900 68,343 57,738 12,720 4,661 3,000	(\$47,981) 0 0 0 2,130 0 0 0	CalPERS update	\$2,649,928 329,221 4,758 7,900 70,473 57,738 12,720 4,661 3,000
29 30 31 32 33 34 35 36 37 38 39 40 41 42 43	OPERATING EXPENSES  SALARIES AND BENEFITS  Salaries Overtime Standby Health Insurance Pers Retirement Workers Comp. Ins. Medicare/FICA	\$2,131,086 200,815 6,186 7,717 43,678 53,251 8,578 3,106 2,542	\$2,697,909 329,221 4,758 7,900 68,343 57,738 12,720 4,661 3,000	(\$47,981) 0 0 0 2,130 0 0 0	CalPERS update	\$2,649,928 329,221 4,758 7,900 70,473 57,738 12,720 4,661
29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45	OPERATING EXPENSES  SALARIES AND BENEFITS  Salaries Overtime Standby Health Insurance Pers Retirement Workers Comp. Ins. Medicare/FICA Uniforms	\$2,131,086 200,815 6,186 7,717 43,678 53,251 8,578 3,106 2,542	\$2,697,909 329,221 4,758 7,900 68,343 57,738 12,720 4,661 3,000	(\$47,981) 0 0 0 2,130 0 0 0	CalPERS update	\$2,649,928 329,221 4,758 7,900 70,473 57,738 12,720 4,661 3,000
29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46	OPERATING EXPENSES  SALARIES AND BENEFITS  Salaries Overtime Standby Health Insurance Pers Retirement Workers Comp. Ins. Medicare/FICA Uniforms TOTAL SALARIES & BENEFITS	\$2,131,086 200,815 6,186 7,717 43,678 53,251 8,578 3,106 2,542	\$2,697,909 329,221 4,758 7,900 68,343 57,738 12,720 4,661 3,000	(\$47,981) 0 0 0 2,130 0 0 0	CalPERS update	\$2,649,928 329,221 4,758 7,900 70,473 57,738 12,720 4,661 3,000
29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47	OPERATING EXPENSES  SALARIES AND BENEFITS  Salaries Overtime Standby Health Insurance Pers Retirement Workers Comp. Ins. Medicare/FICA Uniforms TOTAL SALARIES & BENEFITS	\$2,131,086 200,815 6,186 7,717 43,678 53,251 8,578 3,106 2,542 \$325,873	\$2,697,909 329,221 4,758 7,900 68,343 57,738 12,720 4,661 3,000 \$488,341	(\$47,981) 0 0 0 2,130 0 0 0 \$2,130	CalPERS update	\$2,649,928 329,221 4,758 7,900 70,473 57,738 12,720 4,661 3,000 \$490,471
29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48	OPERATING EXPENSES  SALARIES AND BENEFITS  Salaries Overtime Standby Health Insurance Pers Retirement Workers Comp. Ins. Medicare/FICA Uniforms TOTAL SALARIES & BENEFITS  UTILITIES  Electricity	\$2,131,086 200,815 6,186 7,717 43,678 53,251 8,578 3,106 2,542 \$325,873	\$2,697,909 329,221 4,758 7,900 68,343 57,738 12,720 4,661 3,000 \$488,341	(\$47,981) 0 0 0 2,130 0 0 0 \$2,130	CalPERS update	\$2,649,928 329,221 4,758 7,900 70,473 57,738 12,720 4,661 3,000 \$490,471
29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48	OPERATING EXPENSES  SALARIES AND BENEFITS  Salaries Overtime Standby Health Insurance Pers Retirement Workers Comp. Ins. Medicare/FICA Uniforms TOTAL SALARIES & BENEFITS  UTILITIES  Electricity Water Purchase	\$2,131,086 200,815 6,186 7,717 43,678 53,251 8,578 3,106 2,542 \$325,873	\$2,697,909 329,221 4,758 7,900 68,343 57,738 12,720 4,661 3,000 \$488,341 94,228 28,600	(\$47,981) 0 0 0 2,130 0 0 0 \$2,130	CalPERS update	\$2,649,928 329,221 4,758 7,900 70,473 57,738 12,720 4,661 3,000 \$490,471 94,228 28,600
29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50	OPERATING EXPENSES  SALARIES AND BENEFITS  Salaries Overtime Standby Health Insurance Pers Retirement Workers Comp. Ins. Medicare/FICA Uniforms TOTAL SALARIES & BENEFITS  UTILITIES  Electricity Water Purchase Telephone/Internet	\$2,131,086 200,815 6,186 7,717 43,678 53,251 8,578 3,106 2,542 \$325,873 79,854 23,114 3,754	\$2,697,909 329,221 4,758 7,900 68,343 57,738 12,720 4,661 3,000 \$488,341 94,228 28,600 4,417	(\$47,981) 0 0 0 2,130 0 0 0 \$2,130	CalPERS update	\$2,649,928 329,221 4,758 7,900 70,473 57,738 12,720 4,661 3,000 \$490,471 94,228 28,600 4,417
29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51	OPERATING EXPENSES  SALARIES AND BENEFITS  Salaries Overtime Standby Health Insurance Pers Retirement Workers Comp. Ins. Medicare/FICA Uniforms TOTAL SALARIES & BENEFITS  UTILITIES  Electricity Water Purchase	\$2,131,086 200,815 6,186 7,717 43,678 53,251 8,578 3,106 2,542 \$325,873 79,854 23,114 3,754	\$2,697,909 329,221 4,758 7,900 68,343 57,738 12,720 4,661 3,000 \$488,341 94,228 28,600 4,417	(\$47,981)  0 0 0 2,130 0 0 0 \$2,130	CalPERS update	\$2,649,928 329,221 4,758 7,900 70,473 57,738 12,720 4,661 3,000 \$490,471 94,228 28,600
29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52	OPERATING EXPENSES  SALARIES AND BENEFITS  Salaries Overtime Standby Health Insurance Pers Retirement Workers Comp. Ins. Medicare/FICA Uniforms TOTAL SALARIES & BENEFITS  UTILITIES  Electricity Water Purchase Telephone/Internet	\$2,131,086 200,815 6,186 7,717 43,678 53,251 8,578 3,106 2,542 \$325,873 79,854 23,114 3,754	\$2,697,909 329,221 4,758 7,900 68,343 57,738 12,720 4,661 3,000 \$488,341 94,228 28,600 4,417	(\$47,981) 0 0 0 2,130 0 0 0 \$2,130	CalPERS update	\$2,649,928 329,221 4,758 7,900 70,473 57,738 12,720 4,661 3,000 \$490,471 94,228 28,600 4,417
29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53	OPERATING EXPENSES  SALARIES AND BENEFITS  Salaries Overtime Standby Health Insurance Pers Retirement Workers Comp. Ins. Medicare/FICA Uniforms TOTAL SALARIES & BENEFITS  UTILITIES  Electricity Water Purchase Telephone/Internet	\$2,131,086 200,815 6,186 7,717 43,678 53,251 8,578 3,106 2,542 \$325,873 79,854 23,114 3,754	\$2,697,909 329,221 4,758 7,900 68,343 57,738 12,720 4,661 3,000 \$488,341 94,228 28,600 4,417	(\$47,981) 0 0 0 2,130 0 0 0 \$2,130	CalPERS update	\$2,649,928 329,221 4,758 7,900 70,473 57,738 12,720 4,661 3,000 \$490,471 94,228 28,600 4,417
29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52	OPERATING EXPENSES  SALARIES AND BENEFITS  Salaries Overtime Standby Health Insurance Pers Retirement Workers Comp. Ins. Medicare/FICA Uniforms TOTAL SALARIES & BENEFITS  UTILITIES  Electricity Water Purchase Telephone/Internet	\$2,131,086 200,815 6,186 7,717 43,678 53,251 8,578 3,106 2,542 \$325,873 79,854 23,114 3,754	\$2,697,909 329,221 4,758 7,900 68,343 57,738 12,720 4,661 3,000 \$488,341 94,228 28,600 4,417	(\$47,981) 0 0 0 2,130 0 0 0 \$2,130	CalPERS update	\$2,649,928 329,221 4,758 7,900 70,473 57,738 12,720 4,661 3,000 \$490,471 94,228 28,600 4,417

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60		Un-audited	Preliminary	Changes from		Final Budget
61	MAINTENANCE & SUPPLIES	22/23	23/24	Preliminary	Notes	23/24
62	Chemicals	47,720	64,480	0	110100	64,480
	Computer/Software	1,729	8,684	0		8,684
	Equip. Rental/Lease	936	2,080	0		2,080
	Fixed Equip.	59,721	131,560	0		131,560
	Fuel & Oil	9,862	9,360	0		9,360
	Lab Testing	23,409	35,776	0		35,776
	Struct./Grnds.	2,156	3,884	0		3,884
	Small Tools/Equip.	3,875	1,872	0		1,872
	Supplies	3,790	3,120	0		3,120
71	Meters/Equip.	450	12,480	0		12,480
72	Vehicles	5,810	3,744	0		3,744
73	TOTAL MAINT. & SUP.		\$277,040			\$277,040
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75	GENERAL & ADMINISTRATION					
	Allocation of General Fund	352,641	405,781	0		405,781
77	Alarm/Answering Service	932	1,040	0		1,040
	Bank Charges/Fees	0	0	0		0
79	Consulting/Engineering	4,878	5,000	0		5,000
80	Dues/Subscription	3,156	6,448	0		6,448
	Insurance (Property/Liability)	15,138	18,480	0		18,480
82	Legal/Attorney	3,505	0	0		0
	Licenses/Permits	15,183	16,744	0		16,744
	Plan Check & Inspection	776	800	0		800
85	Professional Service	27,246	54,080	0		54,080
86	Training & Travel	42	3,120	0		3,120
87	TOTAL G & A	\$423,497	\$511,493	\$0		\$511,493
88		, , ,	, , , , , ,	* - 1		,
89						
	<b>CAPITAL PROJECTS &amp; EQUIPMENT</b>					
	Project	327,162	753,669	-12,933	updated YTD	740,736
92	Equipment	57,190	56.048	-35,048	updated YTD	21,000
93	TOTAL CAPITAL	\$384,352	\$809,717	-\$47,981	,	\$761,736
94		+-3.,002	+-30,	ų,co i		Ţ. J.,. JJ
95	DEBT					
	State Loan Payment-DWR	103,628	103,629	0		103,629
97	State Loan Payment Phase II-SRF	58,739	58,740	0		58,740
98	Western Alliance Lease-PVS	114,209	114,556	0		114,556
99	TOTAL DEBT	\$276,576	\$276,925	\$0		\$276,925
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102	FUNDED DEPRECIATION	175,000	175,000	0		175,000
103	UNFUNDED DEPRECIATION		0	0		0
104		- 1	- 1	- ر		
105		\$1,851,476	\$2,665,760	(\$45,851)		\$2,619,910
106		. , ,	. ,	(, 2,22.)		. ,
107	TRANSFER TO RESERVES	\$42,889	\$31,745	\$0		\$31,745
108		+,000	÷ , · · •	43		<del>+</del> = 2,3
109		\$236,721	\$404	(\$2,130)		(\$1,726)
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1	HERITAGE RAI	NCH COMMUN	ITY SERVICES	<b>DISTRICT - SEW</b>	ER FUND				
2	2022/23	un-audited, Pr	eliminary 2023	/24, & Final 2023/	24				
3									
4									
5									
6		Un-audited	Preliminary	Changes from		Final Budget			
7	OPERATING REVENUE	22/23	23/24	Preliminary	Notes	23/24			
8	Sewer Fees	726,883	1,018,537	0		1,018,537			
9	Late Fees	9,642	7,700	0		7,700			
10	Hook-Up Fees	500	400	0		400			
11	Turn on Fees	1,540	1,500	0		1,500			
12	Plan Check & Inspection	517	800	0		800			
13	Miscellaneous Income	8,622	0	0		0			
14	TOTAL OPERATING REVENUE	\$747,705	\$1,028,937	\$0		1,028,937			
15				1	•				
16									
17	NON-OPERATING REVENUE								
	Standby Charges	40,128	39,200	0		39,200			
19	Property Tax	122,460	136,315	0		136,315			
20	Interest	3,097	7,200	0		7,200			
21	Connection Fees	39,313	38,835	0		38,835			
22	TOTAL NON-OPERATING REVENUE	\$204,997	\$221,550	\$0		\$221,550			
23					•	,			
24			\$1,250,487						
25	RESERVE REVENUE								
26	Capital Reserves	47,177	470,062	-6,888	updated YTD	463,174			
27	General Reserves	143,972	1,118,195	-36,157	updated YTD	1,082,038			
28	TOTAL RESERVE	\$191,149	\$1,588,256	(\$43,044)		\$1,545,212			
29									
30	TOTAL REVENUE	\$1,143,851	\$2,838,744	(\$43,044)		\$2,795,699			
31									
32	OPERATING EXPENSES								
33									
34	SALARIES AND BENEFITS		_						
	Salaries	133,876	219,481	0		219,481			
	Overtime	4,124	3,172	0		3,172			
37	Standby	5,145	5,300	0		5,300			
38	Health Insurance	29,512	45,562	1,420	CalPERS update	46,982			
	Pers Retirement	35,182	38,492	0		38,492			
	Workers Comp. Ins.	5,665	8,400	0		8,400			
	Medicare/FICA	2,070	3,107	0		3,107			
42	Uniforms	1,694	2,000			2,000			
43	TOTAL SALARIES & BENEFITS	\$217,269	\$325,514	\$1,420		\$326,934			
44									
45	<b></b>								
46	UTILITIES			•					
	Electricity	31,448	34,817			34,817			
	Telephone/Internet	2,617	3,079			3,079 \$37,896			
48		<b>TOTAL UTILITIES</b> \$34,065 \$37,896 \$0							
49	TOTAL UTILITIES	\$34,065	ψο1,000	**					
49 50	TOTAL UTILITIES	\$34,005	ψον,σσο	, , ,	·				
49 50 51	TOTAL UTILITIES	\$34,065	ψον,000	, **					
49 50 51 52	TOTAL UTILITIES	\$34,0 <del>0</del> 5	ψ01,000	, , , , ,	! !				
49 50 51	TOTAL UTILITIES	\$34,065 <u> </u>	ψον,000	,	<b>!</b>				

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60		Un-audited	Preliminary	Changes from		Final Budget
61	MAINTENANCE & SUPPLIES	22/23	23/24	Preliminary	Notes	23/24
62	Chemicals	18,747	17,680	0		17,680
63	Computer/Software	1,103	8,476	0		8,476
	Equip. Rental/Lease	71	520	0		520
	Fixed Equip.	51,981	62,920	0		62,920
	Fuel & Oil	6,575	6,240	0		6,240
67	Lab Testing	31,729	25,584	0		25,584
	Struct./Grnds.	4,312	7,769	0		7,769
	Small Tools/Equip.	2,583	1,248	0		1,248
70	Supplies	1,858	1,560	0		1,560
71	Vehicles	3,873	2,496	0		2,496
72	TOTAL MAINT. & SUP.			\$0		\$134,493
73						
74						
75	GENERAL & ADMINISTRATION					
76	Allocation of General Fund	271,262	312,139	0		312,139
77	Alarm/Answering Service	932	1,040	0		1,040
78	Bank Charges/Fees	0	0	0		0
79	Consulting/Engineering	2,866	5,000	0		5,000
80	Dues/Subscription	1,733	3,952	0		3,952
81	Insurance (Property/Liability)	11,533	14,080	0		14,080
82	Legal/Attorney	2,336	0	0		0
83	Licenses/Permits	10,762	13,416	0		13,416
	Plan Check & Inspection	517	800	0		800
85	Professional Service	5,858	26,000	0		26,000
86	Training & Travel	0	3,120	0		3,120
87	TOTAL G & A	\$307,801	\$379,547	\$0		\$379,547
88						
89						
90						
	CAPITAL PROJECTS & EQUIPMENT					
	Project	149,171	1,550,891	-19,679	updated YTD	1,531,212
	Equipment	38,127	37,366	- ,	updated YTD	14,000
94	TOTAL CAPITAL	\$187,298	\$1,588,256	(\$43,044)		\$1,545,212
95						
96	DEBT		-			
97	Western Alliance Lease-PVS	38,640	38,758	0		38,758
98	TOTAL DEBT	\$38,640	\$38,758	\$0		\$38,758
99						
100						
101	FUNDED DEPRECIATION		98,000	0		98,000
102	UNFUNDED DEPRECIATION	0	0	0		0
103						
104		\$1,005,905	\$2,602,464	-\$41,624		\$2,560,840
105						
106	TRANSFER TO RESERVES	\$39,313	\$38,835	\$0		\$38,835
107						
108						
109	FUND TOTAL	\$98,633	\$197,445	(\$1,420)		\$196,025

	А	В	С	D	Е	F
1	HERITAGE RANC	H COMMUNITY	SERVICES DI	STRICT - SOLID	WASTE FUND	
2	2022/23	3 un-audited, P	reliminary 202	3/24, & Final 2023	3/24	
3						
4						
5	,				1	
6	ODED ATING DEVENUE	Un-audited	Preliminary	Changes from	NI. t	Final Budget
7	OPERATING REVENUE	22/23	23/24	Preliminary	Notes	23/24
8	TOTAL FRANCHISE FEES	\$79,860	\$88,698	\$0		\$88,698
9						
10						
11						
12						
13	EXPENSE					
14	Allocation of General Fund	54,252	62,428	161		62,589
15	TOTAL EXPENSES	\$54,252	\$62,428	\$161		\$62,589
16						
17	TRANSFER TO RESERVES	\$25,607	\$26,270	(\$161)		\$26,109
18						
19	FUND TOTAL	\$0	\$0	\$0	_	\$0
20						

	A	В	С	D	E	F			
1				DISTRICT - GENE		'			
2				3/24, & Final 2023/					
3			,	,					
4									
5									
6									
7	OPERATING REVENUE	22/23	23/24	Preliminary	Notes	23/24			
8		ransfer from other Funds 0 0 0							
	Miscellaneous Income	46,700		0		500			
10	TOTAL OPERATING	\$46,700	\$500	\$0		\$500			
11									
12 13									
14	NON-OPERATING REVENUE								
	Property Tax	61,230	68,158	0	I	68,158			
	Interest	01,230	00,100	0		00,130			
17	TOTAL NON-OPERATING	\$61,230	\$68,158	\$0		\$68,158			
18		Ţ0., <b>200</b>	¥33,100	Ψ	ı	<b>400, 100</b>			
19									
20									
21	RESERVE REVENUE		_		_				
	Capital Reserves	0		0		0			
23	General Reserves	0	0	0		0			
24	TOTAL RESERVE	\$0	\$0	\$0		\$0			
25	TOTAL DEVICALIE	<b>#</b> 407.000	<b>#00.050</b>	Φ0		400.050			
26 27	TOTAL REVENUE	\$107,930	\$68,658	\$0		\$68,658			
28									
29									
30	OPERATING EXPENSES								
31									
32	SALARIES AND BENEFITS								
33	Salaries	425,544	445,271	0		445,271			
_	Overtime	0	0	0		0			
	Health Insurance	44,858	64,270		CalPERS update	66,284			
	Health Insurance - Retirees	73,614		0		51,408			
	Pers Retirement	80,221	79,908	0		79,908			
	OPEB Funding/Transfer Workers Comp. Ins.	0 1,942	10,181 2,880	0		10,181 2,880			
	Directors' Fees	7,200		0		36,000			
	Medicare/FICA	6,765		0		6,848			
	Car Allowance	3,000		0		3,000			
	SUI/ETT	637	1,000	0		1,000			
44	TOTAL SALARIES & BENEFITS			\$2,014		\$702,780			
45					•	·			
46									
47									
48	UTILITIES		•	•					
	Electricity	195				218			
	Propane	1,402		0		1,525			
51 52	Telephone/Internet TOTAL UTILITIES	5,005				5,305 \$7,048			
53	TOTAL UTILITIES	\$6,602	\$7,048	\$0	l	\$1,U48			
54									

	Δ.	<u> </u>				
L	A	В	C C	D D	E	F
55				DISTRICT - GENER		
56	2022/23	un-audited, P	reliminary 2023	3/24, & Final 2023/2	24	
57						
58						
59			-			
60		Un-audited	Preliminary	Changes from		Final Budget
61	MAINTENANCE & SUPPLIES	22/23	23/24	Preliminary	Notes	23/24
	Computer/Software	31,240	18,096	0		18,096
	Equip. Rental/Lease	0	0	0		0
	Fixed Equip.	662	0	0		0
	Office Supplies	1,336	1,560	0		1,560
	Parks & Recreation	0	1,000	0		1,000
	Struct./Grnds.	2,156	3,884	0		3,884
68	Supplies	13	0	0		0
69	TOTAL MAINT. & SUP.	\$35,406	\$24,540	\$0		\$24,540
70		•	•	•		
71						
72	GENERAL & ADMINISTRATION					
73	Ads./Advertising	1,382	1,500	0		1,500
	Alarm/Answering Service	1,864	2,080	0		2,080
75	Audit	8,485	10,000	0		10,000
	Bank Charges/Fees	5,707	1,000	0		1,000
	Consulting/Engineering	. 0	0	0		, 0
	Dues/Subscription	6,625	0	0		0
	Elections	0	0	0		0
	Insurance (Property/Liability)	9,371	11,440	0		11,440
	LAFCO	6,269	7,700	0		7,700
	Legal/Attorney	9,138	25,000	0		25,000
	Licenses/Permits	0,100	0	0		0
	Postage	15,108	15,600	0		15,600
85	Professional Service	14,719	12,792	0		12,792
	Tax Collection	6,158	7,300	0		7,300
87		368	6,240	0		6,240
	Board Training & Travel	100	1,000	0		1,000
89	TOTAL G & A			\$0		\$101,652
90	IOIALGAA	Ψ05,234	ψ101,032	φυ		φ101,032
91						
92						
	CAPITAL PROJECTS & EQUIPMENT					
94	Project	0	0	0		0
95	Equipment	0	0	0		0
96		\$0	\$0	\$0		\$0
97	TOTAL CAPITAL	φ0	φ0	Φ0		<sup>Φ0</sup>
98						1
99	ELINDED DEDDECLATION	45,000	4E 000 l	اه		15,000
100	FUNDED DEPRECIATION	15,000	15,000	0		15,000
	UNFUNDED DEPRECIATION	0		U		0
101		ф <b>7</b> 00.005	<b>#0.40.000</b>	<b>#</b> 0.04.4		
102	TOTAL EXPENSE	\$786,085	\$849,006	\$2,014		\$851,020
103		/AA==	(Amos s : 1			(4
104	TRANSFERRED TO OTHER FUNDS	(\$678,155)	(\$780,348)	(\$2,014)		(\$782,362)
105						
106	FUND TOTAL	\$0	\$0	\$0		\$0

	A	В	С	D	F	F
1	HERITAGE RANCH					<u>'</u>
2				3/24, & Final 202		
3		,				
4						
5						
6		Un-audited	Preliminary	Changes from		Final Budget
7	OPERATING REVENUE	22/23	23/24	Preliminary	Notes	23/24
8	Water Fees	1,241,485	1,364,806	0		1,364,806
9	Sewer Fees	726,883	1,018,537	0		1,018,537
10	Hook-Up Fees	3,700	2,400	0		2,400
11	Turn on Fees	3,850	3,500	0		3,500
12	Late Fees	25,471	18,830	0		18,830
13	Plan Check & Inspection	1,293	1,600	0		1,600
	Miscellaneous Income	68,255	500	0		500
15	OPERATING	\$2,070,938	\$2,410,173	\$0		\$2,410,173
16						
17						
18						
19	FRANCHISE REVENUE				_	
20	FRANCHISE	79,860	88,698	0		\$88,698
21						
22						
23	TOTAL OPERATING	\$2,150,798	\$2,498,871	\$0		\$2,498,871
24						
25						
26	NON-OPERATING REVENUE				-	
	Standby Charges	236,047				242,200
28	Property Tax	408,199	454,384	0		454,384
	Interest	13,244	30,000	0		30,000
	Connection Fees	82,559	70,580	0		70,580
31	TOTAL NON-OPERATING	\$740,048	\$797,164	\$0	_	\$797,164
32						
34						
35	RESERVE REVENUE					
	Capital Reserves	109,372	547,918	-8,031	_	520 00 <b>7</b>
	General Reserves	462,509		-82,995		539,887 1,767,061
38	TOTAL RESERVE		\$2,397,973	(\$91,025)		\$2,306,948
39	IOIAL RESERVE	φυτ 1,001	ψ2,331,313	(ψ91,023)	1	ψ <u>∠,</u> υυυ, <del>υ4</del> 0
40						
41	TOTAL NON-OPERATING	\$1,311,930	\$3,195,137	(\$91,025)		\$3,104,112
42	TOTAL MON-OF LITATING	ψ1,511,550	ψο, 100, 101	(ψυ 1,020)		ψο, τοπ, ττ2
43						
44	TOTAL ALL REVENUE	\$3,462,727	\$5,694,008	(\$91,025)		\$5,602,983
45		<del>+0,.02,121</del>	<b>40,001,000</b>	(401,020)		\$5,50 <u>2,</u> 000
46						
47						
48						
49						
49 50						
51 52						
52						
JZ						
53 54						

	A	В	С	D	E	F				
55	HERITAGE RANCH					•				
56				3/24, & Final 202						
57		,		o, oao_						
58										
59										
60	OPERATING EXPENSES									
61										
62	Un-audited Preliminary Changes from									
63	SALARIES AND BENEFITS	22/23	23/24	Preliminary	Notes	23/24				
64	Salaries	760,235	993,973	0		993,973				
65	Health Insurance	118,049	178,175	5,564	CalPERS update	183,739				
	Health Insurance - Retiree	73,614	51,408	0		51,408				
	Pers Retirement	168,653	176,138	0		176,138				
	OPEB Funding/Transfer	0	10,181	0		10,181				
	Standby	12,862	13,200	0		13,200				
	Overtime	10,311	7,930	0		7,930				
	Workers Comp. Ins.	16,185		0		24,000				
	Directors' Fees	7,200		0		36,000				
	Medicare/FICA Car Allowance	11,941 3,000	14,616 3,000	0		14,616 3,000				
	SUI/ETT	637	1,000	0		1,000				
	Uniforms	4,236		0		5,000				
77	TOTAL SALARIES & BENEFITS					\$1,520,185				
78	TOTAL GALARIES & BEREITTS	ψ1,100,924	Ψ1,514,021	ψ5,504		ψ1,020,100				
79										
80										
81	UTILITIES									
82	Electricity	111,497	129,263	0		129,263				
	Propane	1,402		0		1,525				
	Water Purchase	23,114		0		28,600				
	Telephone/Internet	11,376		0		12,801				
86	TOTAL UTILITIES	\$147,389	\$172,189	\$0		\$172,189				
87										
88										
89	MAINTENANCE & CURRUES									
90	MAINTENANCE & SUPPLIES	00.407	l 00.400l			00.400				
	Chemicals	66,467				82,160				
	Computer/Software Equip. Rental/Lease	34,072 1,007	35,256 2,600	0		35,256 2,600				
	Fixed Equip.	112,364	·	0		194,480				
	Fixed Equip. Fuel & Oil	16,437		0		15,600				
	Lab Testing	55,138		0		61,360				
	Office Supplies	1,336		0		1,560				
	Parks & Recreation	0		0		1,000				
	Struct./Grnds.	8,625		0		15,537				
	Small Tools/Equip.	6,458		0		3,120				
	Supplies	5,660		0		4,680				
	Meters/Equip.	450		0	_	12,480				
	Vehicles	9,683				6,240				
104	TOTAL MAINT. & SUP.	\$317,696	\$436,073	\$0		\$436,073				
105										
106										
107										
108										
109										

#### F 110 HERITAGE RANCH COMMUNITY SERVICES DISTRICT - CONSOLIDATED BUDGET 111 2022/23 un-audited, Preliminary 2023/24, & Final 2023/24 112 113 114 115 **Un-audited Preliminary** Changes from Final Budget 116 **GENERAL & ADMINISTRATION** 22/23 23/24 **Preliminary Notes** 23/24 117 Ads./Advertising 1,382 1,500 0 1,500 4,160 118 Alarm/Answering Service 3,728 0 4,160 119 Audit 8,485 10,000 0 10,000 120 Bank Charges/Fees 5,707 1,000 0 1,000 121 Consulting/Engineering 7,744 10,000 0 10,000 122 Dues/Subscription 11,515 10.400 0 10,400 123 Elections 0 0 0 124 Insurance (Property/Liability) 36,042 44.000 0 44.000 125 LAFCO 6.269 7.700 0 7.700 126 Legal/Attorney 14,979 25,000 0 25,000 127 Licenses/Permits 25.945 30.160 0 30.160 128 Plan Check & Inspection 0 1,293 1,600 1,600 129 Postage/Billing 15,600 0 15,600 15,108 130 Professional Service 47,822 92,872 0 92,872 0 131 Tax Collection 6,158 7,300 7,300 Staff Training & Travel 12,480 0 410 12,480 133 Board Training & Travel 1,000 100 0 1,000 134 **TOTAL G & A** \$274,772 \$192,688 \$274,772 \$0 135 136 137 138 CAPITAL PROJECTS & EQUIPMENT Structures/Improvements 2,304,559 476,333 -32,611 2,271,948 140 Equipment 35,000 95,317 93,414 -58,414 141 **TOTAL CAPITAL** \$571,650 \$2,397,973 (\$91,025) \$2.306.948 142 143 144 145 **DEBT** 146 State Loan Payment - DWR 103,628 103,629 0 103,629 State Loan Payment Phase II - SRF 58,739 58.740 147 0 58,740 152,850 Western Alliance Lease-PVS 148 153,313 0 153,313 149 TOTAL DEBT \$315,217 \$315,682 \$0 \$315,682 150 151 **FUNDED DEPRECIATION** \$288,000 \$288,000 \$288,000 \$0 152 UNFUNDED DEPRECIATION \$0 \$0 \$0 \$0 153 154 155 TOTAL EXPENSE \$3,019,564 \$5,399,310 -\$85.461 \$5,313,849 156 157 CAPACTIY CHARGES TRANSFER \$70,580 \$0 \$70,580 \$82,559 158 159 SOLID WASTE FEES TRANSFER \$25,607 \$26,270 (\$161)\$26,109 160 \$96,850 \$96,689 161 162 **FUND TOTAL** \$334,997 \$197,849 \$192,445 (\$5,403)

## HRCSD Salaries Ranges FY 2023/2024 07/01/2023 Budget

Number of	· ·		Hourly Pay Range per Step					Longevity		
Positions	Position	Range	Α	В	С	D	Е	10 years	15 years	20 years
	Customer Service Representative I	5	\$16.36	\$17.17	\$18.03	\$18.93	\$19.88	\$20.38	\$20.87	\$21.37
	Customer Service Representative II	9	\$18.03	\$18.94	\$19.88	\$20.88	\$21.92	\$22.47	\$23.02	\$23.56
	Customer Service Representative III	13	\$19.88	\$20.88	\$21.92	\$23.02	\$24.17	\$24.77	\$25.38	\$25.98
	Maintenance Worker	14	\$20.38	\$21.40	\$22.47	\$23.60	\$24.78	\$25.40	\$26.01	\$26.63
	Office Assistant I	22	\$24.78	\$26.01	\$27.32	\$28.68	\$30.12	\$30.87	\$31.62	\$32.37
	Operator In Training	22	\$24.78	\$26.01	\$27.32	\$28.68	\$30.12	\$30.87	\$31.62	\$32.37
	Treatment Op. 1	28	\$28.68	\$30.12	\$31.62	\$33.20	\$34.86	\$35.74	\$36.61	\$37.48
	Office Assistant II	28	\$28.68	\$30.12	\$31.62	\$33.20	\$34.86	\$35.74	\$36.61	\$37.48
	Treatment Op. 1 / WW I	30	\$30.12	\$31.62	\$33.21	\$34.87	\$36.61	\$37.52	\$38.44	\$39.35
4	Treatment Op. 2	32	\$31.63	\$33.21	\$34.87	\$36.61	\$38.44	\$39.40	\$40.37	\$41.33
	Treatment Op. 2 / T3	33	\$32.39	\$34.01	\$35.71	\$37.50	\$39.37	\$40.36	\$41.34	\$42.33
1	Treatment Operator 2 / WW I	34	\$33.20	\$34.86	\$36.60	\$38.43	\$40.35	\$41.36	\$42.37	\$43.38
	Treatment Op. 2 / WW I - lab	35	\$34.01	\$35.71	\$37.50	\$39.37	\$41.34	\$42.38	\$43.41	\$44.44
1	Office Supervisor	37	\$35.72	\$37.50	\$39.38	\$41.35	\$43.41	\$44.50	\$45.58	\$46.67
1	Treatment Operator 3	38	\$36.60	\$38.43	\$40.36	\$42.37	\$44.49	\$45.60	\$46.72	\$47.83
1	Operations Manager	50	\$49.04	\$51.49	\$54.07	\$56.77	\$59.61	\$61.10	\$62.59	\$64.08
	Assistant General Manager	54	\$52.79	\$55.43	\$58.20	\$61.11	\$64.17		N/A	
1	District Engineer	58	\$59.72	\$62.71	\$65.84	\$69.13	\$72.59		N/A	
		_								
1	General Manager	Contract	Annual S	Salary \$1	81,400					