



**HERITAGE RANCH COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS' REGULAR MEETING**
Minutes of November 21, 2019

1. 4:00 PM OPEN SESSION / CALL TO ORDER / FLAG SALUTE

President Barker called the meeting to order at 4:00 pm and led the flag salute.

2. ROLL CALL

Manager Duffield called the roll. All Directors were present.

Staff present: General Manager Scott Duffield, Operations Supervisor/AGM Jason Molinari, District Counsel Jeff Minnery, and District Engineer Steve Tanaka.

3. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Sheriff Deputy Florentino provided the Board and public with a monthly report on calls for service which pertain to the community.

4. DISCUSSION ITEMS

- a. Request to approve an extraordinary rate adjustment for solid waste services provided by San Miguel Garbage Company, and schedule a public hearing for January 16, 2020, for adoption of the adjusted rates.**

Manager Duffield provided a brief summary of the item and answered any questions the Board had. Aron Kardashian from San Miguel Garbage Company provided additional detailed information and discussion and answered any questions the Board had.

Director Burgess made a motion to approve staff recommendation, approving the extraordinary rate adjustment for solid waste services and scheduling a public hearing for January 16, 2020 for adoption of the adjusted rates. Director Capps seconded the motion. The motion passed by the following roll call vote:

Ayes: Barker, Burgess, Capps, Cousineau, Rowley

Nays: none

- b. Submittal for approval Resolution 19-10 approving the Photovoltaic System Project (Project); declaring the Project to be categorically exempt from CEQA; and awarding the Project to Stockman's Energy, Inc.**

Manager Duffield provided a summary of the item and answered any questions the Board had. Director Capps asked about the size of the project that was discussed at the Operations & Engineering Committee meeting the previous week of which he is a member. The District's consultant Tim Holmes explained that when the RFP was written we did not have the PG&E time-of-use rates

that will go into effect in November 2020; therefore, the system as advertised will offset about 75% of our energy costs. The Board would like to offset 90%. Director Capps and Burgess also noted that for the 90% offset to work, the PG&E transformer and the main breaker may have to be upgraded and that those should be accounted for in the project.

Director Burgess made a motion to not approve Resolution 19-10 and reject all proposals. The motion was seconded by Director Capps. The motion passed by the following roll call vote:

Ayes: Burgess, Capps, Rowley
Nays: Barker, Cousineau

Director Burgess made a second motion to re-write and re-advertise the RFP to include: 1) the additional kW to offset 90% of costs of energy; 2) provide Jinko or equivalent panels; 3) address the transformer/breaker; and return to the Board as soon as possible. Director Capps seconded the motion. The motion passed by the following roll call vote:

Ayes: Barker, Burgess, Capps, Cousineau, Rowley
Nays: none

5. CONSENT ITEMS

- a. Meeting Minutes: Receive/approve minutes of regular meeting of October 17, 2019.
- b. Meeting Minutes: Receive/approve minutes of special meeting of November 6, 2019.
- c. Warrant Register: Receive/approve October 2019 warrants.
- d. Treasurer's Report: Receive/file October 2019 report.
- e. Fiscal Report: Receive/file October 2019 status report.
- f. Manager's Report: Receive/file October 2019 report.
- g. Staff Reports: Receive/file October 2019 reports.

Director Rowley pulled items F and G (Manager and Staff Reports). Director Burgess made a motion to approve items A through E as presented. Director Rowley seconded the motion. The motion passed by the following voice vote:

Ayes: Barker, Burgess, Capps, Cousineau, Rowley

Manager Duffield provided a summary of item F (Manager's report) and answered any questions the Board had. Operations Supervisor Molinari provided a summary of item G (Staff report) and answered any questions the Board had.

Director Capps made a motion to approve items F and G as presented. Director Rowley seconded the motion. The motion passed by the following voice vote:

Ayes: Barker, Burgess, Capps, Cousineau, Rowley

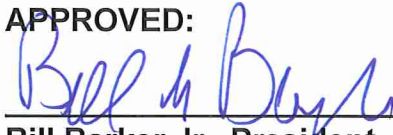
6. DIRECTORS/MANAGER COMMENTS

Director Cousineau commented that security at District facilities should be looked at, including the office, yard, and the water treatment plant. Security could include fencing, gates, alarms, and cameras.

7. ADJOURNMENT

On a motion by Director Burgess and seconded by Director Capps, the meeting adjourned at 5:43 pm to the next scheduled regular meeting on Thursday, December 19, 2019.

APPROVED:



**Bill Barker Jr., President
Board of Directors**

ATTEST:



**Kristen Gelos, Secretary
Board of Directors**