



**HERITAGE RANCH COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING MINUTES**

March 7, 2024

1. 4:00 PM OPEN SESSION / CALL TO ORDER / FLAG SALUTE

President Burgess called the meeting to order at 4:00 pm and led the flag salute.

2. DIRECTOR REQUEST FOR REMOTE ATTENDANCE

Director Yaffee made a motion to approve a request by Director Camou to attend this meeting remotely pursuant to AB 2449. Director Burgess seconded the motion. The motion passed by the following voice vote:

Ayes: Barker, Burgess, Yaffee

3. ROLL CALL

Secretary Gelos called the roll.

Directors present: Bill Barker, Dan Burgess, Michael Camou, and Masen Yaffee.

Staff present: General Manager, Scott Duffield, District Engineer, Doug Groshart, and District Counsel, Daniel Chueng via Zoom.

4. ADJOURN TO CLOSED SESSION

There were no public comments.

a. Pursuant to Government Code §54957: Public Employment – District Legal Counsel.

b. Pursuant to Government Code §54956.9 (d)(2) and (3): Anticipated Litigation – Significant Exposure to Litigation: One (1) case.

5. RECONVENE TO OPEN SESSION

President Burgess reported from closed session that he assigned an ad-hoc committee for the WRRF project. The committee members assigned are Director Barker and Director Yaffee.

6. BUSINESS ITEMS

a. Request to consider approval of an agreement with The JAM Law Group to provide general legal counsel services.

There were no public comments.

Director Yaffee made a motion approving an agreement with The JAM Law Group. Director Burgess seconded the motion. The motion passed by the following roll call vote:

Ayes: Barker, Burgess, Camou, Yaffee

- b. Request to approve filling the vacancy on the Board by appointment and direct staff to post a notice of vacancy pursuant to the appointment process.**

There were no public comments.

Manager Duffield and District Counsel, Jeff Minnery provided a brief summary of the item and answered any questions the Board had.

Director Barker made a motion to approve filling the vacancy on the Board by appointment and direct staff to post a notice of vacancy. Director Burgess seconded the motion. The motion passed by the following roll call vote:

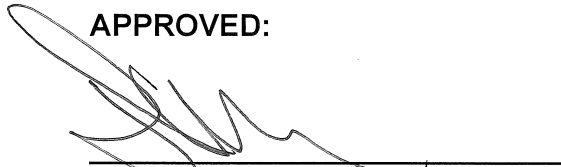
Ayes: Barker, Burgess, Camou

Noes: Yaffee

7. ADJOURNMENT

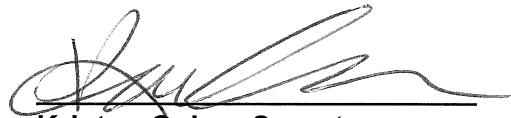
On a motion by Director Yaffee and seconded by Director Burgess the meeting adjourned at 6:00 pm to the next scheduled meeting on Thursday, March 21, 2024.

APPROVED:



**Dan Burgess, President
Board of Directors**

ATTEST:



**Kristen Gelos, Secretary
Board of Directors**