



**HERITAGE RANCH COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES**

March 21, 2024

1. 3:00 PM OPEN SESSION / CALL TO ORDER / FLAG SALUTE

President Burgess called the meeting to order at 3:00 pm and led the flag salute.

2. ROLL CALL

Secretary Gelos called the role.

Directors present: Bill Barker, Dan Burgess, Michael Camou, and Masen Yaffee.

Staff present: General Manager, Scott Duffield and District Engineer, Doug Groshart and District Counsel Jeff Minnery.

3. ADJOURN TO CLOSED SESSION

This item was moved to the end of meeting.

The Board adjourned to closed session at 5:05 pm.

4. RECONVENE TO OPEN SESSION

The board reconvened to open session at 5:20 pm.

5. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Heritage Ranch resident Scott Hamelin spoke.

6. CONSENT ITEMS

a. **Meeting Minutes:** Receive/approve minutes of regular meeting of February 15, 2024.

b. **Warrant Register:** Receive/approve February 2024 warrants.

c. **Treasurer's Report:** Receive/file February 2024 Report.

d. **Fiscal Report:** Receive/file February 2024 status report.

e. **Office Report:** Receive/file February 2024 report.

f. **District Engineer Report:** Receive/file March 2024 report.

g. **Operations Manager Report:** Receive/file March 2024 report.

h. **Updates regarding disinfection byproducts.**

i. **Call for nominations for the CSDA Board of Directors and request to nominate the General Manager**

- j. Submittal for approval Resolution 24-02 Initiating Proceedings and Establishing of Water and Sewer Standby Charges for Property within the District for Fiscal Year 2024/25.**

There were no public comments.

Director Barker made a motion to approve all items as presented. Director Yaffee seconded the motion. The motion passed by the following voice vote:

Ayes: Barker, Burgess, Camou, Yaffee

7. BUSINESS ITEMS

- a. Submittal for approval Resolution 24-03 adopting an updated Statement of Investment Policy.**

Jerry Legg from California Class spoke.

Manager Duffield provided a brief summary of the item and answered any questions the board had.

Director Yaffee made a motion to approve Resolution 24-03. Director Camou seconded the motion. The motion passed by the following roll call vote:

Ayes: Barker, Burgess, Camou, Yaffee

- b. Request to approve an agreement for professional services with Cleath-Harris Geologists, Inc. for services associated with the Vertical Intake No. 2 Project for a not to exceed amount of \$18,500.**

There were no public comments.

District Engineer Groshart provided a brief summary of the item and answered any questions the board had.

Director Barker made a motion to approve an agreement for professional services with Cleath-Harris Geologists. Director Yaffee seconded the motion. The motion passed by the following roll call vote:

Ayes: Barker, Burgess, Camou, Yaffee

- c. Consider alternatives and provide direction to Staff for proceeding with the Water Resource Recovery Facility project.**

Heritage Ranch residents, Sam Poppen and Dana Batchelor spoke.

Manager Duffield provided a brief summary of the item and answered any questions the board had.

Josh Reynolds and Dylan Wade from WSC spoke.

Director Barker made a motion to hire HydroScience Engineers to provide value engineering. Director Camou seconded the motion. The motion passed by the following roll call vote:

Ayes: Barker, Burgess, Camou, Yaffee

8. GENERAL MANAGER REPORT

There were no public comments.
Report was received and filed.

9. FUTURE AGENDA ITEMS

There were no public comments.
The Board determined to add the following to a future agenda: none

10. ADJOURNMENT

On a motion by Director Yaffee and seconded by Director Barker the meeting adjourned at 5:22 pm to the next scheduled meeting on Thursday, April 18, 2024.

APPROVED:



**Dan Burgess, President
Board of Directors**

ATTEST:



**Kristen Gelos, Secretary
Board of Directors**