



## Heritage Ranch Community Services District

4870 Heritage Road, Paso Robles, California 93446

(805) 227-6230 • (805) 227-6231

### BOARD MEETING AGENDA

Thursday, May 17, 2018

DISTRICT OFFICE, HERITAGE RANCH, CA

#### Board Members:

Martin Rowley, President  
Bill Barker, Vice President  
Dan Burgess, Director  
Devin Capps, Director  
Reg Cousineau, Director

#### 1. 4:00 PM OPEN SESSION / FLAG SALUTE / ROLL CALL

#### 2. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

It is the policy of the Board to refer concerns from members of the Public to the District Manager for investigation and resolution, if appropriate. Presentations are limited to three minutes. In compliance with the Brown Act the Board may not take action on any matter that is not on the agenda. The public will be offered an opportunity to comment on agenda items when the items are presented.

#### 3. PUBLIC HEARINGS

- a. Submittal for approval a resolution Confirming Water and Sewer Standby or Availability Charges for FY 2018-2019.

***(Action required: 1) Open the Public Hearing; 2) receive staff report; 3) receive public comments/protests; 4) close Public Hearing; 5) motion to consider to approve or amend recommendation, by roll call vote)***

#### 4. PRESENTATIONS

- a. Presentation to recognize Ryan Brink for twenty years of service with the District.
- b. Presentation to receive District Transparency Certificate of Excellence from the California Special District Leadership Foundation.

#### 5. DISCUSSION ITEMS

- a. Request to approve the Technical Report for the Paso Robles Area Basin No. 3-004.06 Basin Boundary Modification Application, and set a Public Hearing for June 21, 2018, to consider submitting a Basin Boundary Modification to DWR pursuant to 23 California Code of Regulations Section 344.2:

***(Action required: Open public comment; at the close of public comment, motion to consider to approve or amend recommendation, by voice vote)***

- b. Request to receive and file the second draft of the FY 2018/19 Budget, and provide direction to staff:

***(Action required: Open public comment; at the close of public comment, receive and file report and provide direction to staff)***

- c. Request to recertify the updated Sewer System Management Plan and direct staff to submit the plan to the State Water Board:

***(Action required: Open public comment; at the close of public comment, motion to consider to approve or amend recommendation, by voice vote)***

## **6. CONSENT ITEMS**

**The following items are considered routine and may be approved by one motion if no member of the Board wishes an item be removed. If discussion is desired, an item may be removed from the Consent Agenda by a Board member and will be considered separately. If an item is removed for discussion a Motion must be made for approval.**

- a. Meeting Minutes: Receive/approve minutes of regular meeting of April 19, 2018.
- b. Warrant Register: Receive/approve April 2018 warrants.
- c. Treasurer's Report: Receive/file April 2018 report.
- d. 3<sup>rd</sup> Quarter Treasurer's Report: Receive/file report for 3<sup>rd</sup> Quarter 2017/18.
- e. Fiscal Report: Receive/file April 2018 status report.
- f. Manager's Report: Receive/file April 2018 report.
- g. Staff Reports: Receive/file April 2018 reports.

## **7. DIRECTORS/MANAGER COMMENTS**

This item is the opportunity for Board Members or Staff to make brief announcements or reports, ask questions related to District business and for Directors to request Staff to report back on a particular matter or place an item on the agenda.

## **8. RECESS TO CLOSED SESSION**

The Board will meet in Closed Session pursuant to Government Code Section 54957.6, for conference with labor negotiators. It is the intention of the Board to confer with its labor negotiators regarding the Memorandum of Understanding with the Heritage Ranch Community Services Employees Association. Designated agency negotiators are Director Cousineau, Director Burgess, and Manager Duffield.

## **9. RECONVENE TO OPEN SESSION**

The Board will reconvene to Open Session and announce any reportable action from Closed Session.

## **10. ADJOURNMENT**

***(Action required: by motion and voice vote, adjourn meeting)***

The next regular Board of Directors meeting is scheduled for Thursday, June 21, 2018.

### **Notes:**

- All comments concerning any item on the agenda are to be directed to the Board President.
- Any document pertaining to an open session item on this agenda which is distributed to the Board of Directors is available for public review at the time the subject writing or document is distributed or at least 72 hours before the meeting date whichever occurs first at the District Office, 4870 Heritage Road, Paso Robles, CA.
- Copies of the staff reports or written materials relating to each open session item on this agenda are available for public inspection and reproduction at District cost.
- In compliance with the Americans with Disabilities Act (ADA), the Heritage Ranch Community Services District is committed to including the disabled in all of its services, programs and activities. If you need special assistance to participate in this meeting, please contact the Board Secretary at 227-6230 at least 72 hours prior to the meeting to enable the District to make reasonable arrangements to insure accessibility to the meeting.